



## **Environment and Sustainable Communities Overview and Scrutiny Committee**

**Date** Friday 4 October 2019  
**Time** 9.30 am  
**Venue** Committee Room 2 - County Hall, Durham

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### **Business**

#### **Part A**

**Items during which the Press and Public are welcome to attend.  
Members of the Public can ask questions with the Chairman's  
agreement.**

1. Apologies
2. Substitute Members
3. Minutes of the Meeting held on 12 July 2019 (Pages 3 - 12)
4. Declarations of Interest, if any
5. Any items from Co-opted Members or Interested Parties
6. Media Relations - Verbal update from Overview and Scrutiny Officer
7. Climate Emergency Update Report - Public Consultation
  - a) Joint Report of the Corporate Director Regeneration and Local Services and Director of Transformation and Partnership (Pages 13 - 22)
  - b) Presentation by Oliver Sherratt, Head of Environment (Pages 23 - 32)
8. Single Use Plastics: From Pledge to Practice
  - a) Joint Report of the Corporate Director Regeneration and Local Services and Director of Transformation and Partnerships (Pages 33 - 58)
  - b) Presentation by Oliver Sherratt, Head of Environment (Pages 59 - 82)

9. Budget Outturn Quarter 4 2018/2019 Report of the Corporate Director of Regeneration and Local Services (Pages 83 - 102)
10. Budget Forecast and Outturn Quarter 1 2019/2020 Report of the Corporate Director of Regeneration and Local Services (Pages 103 - 120)
11. Performance Management Quarter 1 2019/2020 Report of the Director of Transformation and Partnerships (Pages 121 - 134)
12. Verbal Update on Review Activity
13. Durham Strategic Flood Group Minutes (Pages 135 - 140)
14. Such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration

**Helen Lynch**  
Head of Legal and Democratic Services

County Hall  
Durham  
26 September 2019

To: **The Members of the Environment and Sustainable Communities Overview and Scrutiny Committee**

Councillor E Adam (Chair)  
Councillor O Milburn (Vice-Chair)

Councillors B Avery, A Batey, D Bell, L Brown, J Carr, B Coult, R Crute, S Dunn, A Gardner, K Hawley, J Higgins, P Howell, C Kay, L Maddison, R Manchester, I McLean, A Simpson, P Sexton and M Wilson

**Co-opted Members:**  
Mr T Bolton and Mrs P Holding

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**Contact: Paula Nicholson**

**Tel: 03000 269710**

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**DURHAM COUNTY COUNCIL**

At a Meeting of **Environment and Sustainable Communities Overview and Scrutiny Committee** held in Committee Room 2 - County Hall, Durham on **Friday 12 July 2019 at 9.30 am**

**Present:**

**Councillor E Adam (Chair)**

**Members of the Committee:**

Councillors O Milburn, B Avery, L Brown, J Carr, B Coult, R Crute, S Dunn, J Higgins, P Howell, P Jopling, R Manchester, I McLean, A Simpson and M Wilson

**Co-opted Member:**

Mr T Bolton

**1 Apologies**

Apologies for absence were received from Councillors A Batey, D Bell, A Gardner, K Hawley, L Maddison, P Sexton and Mrs P Holding.

**2 Substitute Members**

Councillor P Jopling substituted for Councillor A Gardner.

**3 Minutes**

The Minutes of the meetings held on 5 April 2019 and 30 April 2019 were confirmed as a correct record and were signed by the Chair subject to the deletion of the duplicate paragraph at the bottom of page 21.

The Chair advised Members that Legal Services had advised that the proposal for the inclusion of a Climate Change implication that was raised at the last meeting of the committee would be included within the appendices of the Climate Emergency Response update that would be considered at the County Council meeting to be held on 17 July 2019.

**4 Declarations of Interest**

There were no Declarations of Interest.

## 5 Any Items from Co-opted Members or Interested Parties

There were no items from Co-opted Members or Interested Parties.

## 6 Media Relations

The Overview and Scrutiny Officer referred to recent press articles that fell within the remit of Environment and Sustainable Communities Overview and Scrutiny Committee.

The articles were:

- Climate Change: UK government to commit to 2050 target – Greenhouse gas emissions in the UK would be cut to almost zero by 2050 under the terms of a new government plan to tackle climate change. The UK already had a target to reduce emissions by 80% but would now be amended to the new much tougher goal.
- County Durham road reopens following sinkhole – The B1404 Seaton Lane, which had to be closed following the discovery of a sinkhole had reopened after less than two weeks.
- Going green to keep Durham's streets clean – Durham County Council are trialling new electric cleaning equipment as part of its fight against climate change. Members of the Clean and Green Team had been using a new electric bin lift and road sweeper to empty the County's wheelie bins and clean its streets.
- Funding win will help restore County Durham woodland – A scheme that aims to improve County Durham's woodland had been awarded hundreds of thousands of pounds worth of funding. The Durham Woodland Revival project had been awarded £434,200 from the National Lottery Heritage Fund to restore and reconnect woodland in the county. The funding would allow the Council to work with partners Woodland Trust, Northwoods, Wear Rivers Trust and the Forestry Commission to bring neglected and under-managed woodland back into good condition to boost woodland cover over a four-year period, starting this summer.

Councillor Carr asked for a map to show the areas of woodland covered under the project. The Overview and Scrutiny Officer responded that she would obtain a map to show the areas.

The Chair advised Members that there was going to be a climate change expo in the Durham Room at County Hall on 17 July 2019 to showcase services and technologies from across the region that were tackling climate change. There would be an opportunity to test drive fully electric vehicles and to look at a fully electric refuse collection vehicle.

Councillor Howell commented that the event had been promoted outside of the County and Darlington Borough Council members had been invited.

**Resolved:** That the presentation be noted.

## 7 Strategic Cycling and Walking Delivery Plan

The Committee considered the report of the Director of Transformation and Partnerships that provided members with a progress update on the Strategic Walking and Cycling Delivery Plan (for copy of report, see file of minutes).

The Chair reminded Members that the Committee responded to the Strategy last year and highlighted some issues which were collated into a formal response that was fed into the consultation.

The Sustainable Travel Officer was in attendance to present the report and deliver a presentation that highlighted the following points:

- Vision and Aims – To make cycling and walking part of Durham’s culture and to make them safe, affordable, enjoyable, everyday modes of transport for everyone.
- Key Ambitions
  - Durham is widely recognised as a cycling and walking friendly County.
  - Durham has high quality cycling and walking networks that are safe, accessible, well maintained, integrated, signed, recorded and promoted.
  - More people, especially women, children and older people are cycling and walking for everyday journeys.
  - The quality of people’s lives, their fitness, health and wellbeing are improved.
- Building Blocks to create a cycling and walking County.
- Progress so Far
- DCC Staff Scheme
- Next Steps

The Sustainable Travel Officer advised that all demographic groups had been involved in the consultation and emphasised the links to climate change and the benefits for people to walk or cycle.

The delivery plan is set out under 3 Building Blocks. In Block 1, a huge piece of work had been done on the local cycling and walking infrastructure plans (LCWIPs) and this had recently gone out to tender. Members were informed that the initial LCWIP areas are Chester le Street, Durham and Newton Aycliffe.

Work had been done to establish evidence of use for the cycleways using automatic counters and a route user interceptor survey was recently carried out on NCN1 that asked users questions relating to the route. The results from the survey enable better understanding and a better picture to be built when planning improvements and seeking funding opportunities. In relation to DCC buildings and facilities members were advised that secure cycle storage was planned at both Spennymoor and Newton Aycliffe Leisure Centres.

Members were advised about the Great North Cycle Way that will run from Darlington to Northumberland covering almost 70 miles. The route will run from Blyth largely following the route of the A167 to Darlington. DCC was committed to building the cycle way with other local authorities.

Network Rail had carried out works with funding from DCC at Thickley Bridge to link to the Locomotion Way multi user route that links Shildon, Bishop Auckland and Newton Aycliffe.

Block 2 focuses on enforcement and members learned of work being done with Durham Police on the close pass campaign. Work was also ongoing in relation to signage.

Block 3 was about engaging, educating and promoting and information was given about the Love Reading, Love Cycling initiative that encourages greener modes of transport and active travel with reading. Belmont library had benefitted from the scheme with new cycle parking installed as well as the provision of the Bike Easy books and special bike seat covers. This would be rolled out to three other libraries in the County at Newton Hall, Shildon and Chester le Street this year. There was also the potential to work with Town and Parish Councils and had begun in Spennymoor and Shildon.

Information was given on positive work on how to behave on shared use paths and of DCC schemes for staff that include support to buy a bike and confidence training. A Sustainable Travel map has been completed for Crook and one will be completed for each strategic site. Members were advised that the new pool bike scheme would be available from August 2019.

Councillor Brown referred to the Great North Cycleway from Merryoaks to the Cock of the North which was wonderful but commented that the route from Merryoaks to Crossgate Moor was a shared use narrow pavement and sought clarification if there were any plans to improve this route.

The Sustainable Travel Officer responded that the works were phased as funding allowed. They were improving routes as well as creating new ones. The Strategic Travel Manager advised that Great North Cycleway was a commuting route and they needed to look at the design of the area and parts of the larger scheme. The section in question had not been addressed.

Councillor Brown asked where copies of the leaflets on cycle routes could be obtained.

The Sustainable Travel Officer advised Members that pdf copies were available on the council's website, but copies would shortly be available at Sports Centres and libraries. The Chair suggested that copies of the booklet should be made available in the members resource library.

Councillor Milburn asked if existing cycleways were on a maintenance plan.

The Sustainable Travel Officer responded that most railway paths are owned by Durham County Council but in some areas particularly in the East there were some complexities with ownership which made them difficult to manage and maintain. Durham County Council was working with partners to bid for funding so that the necessary improvements can be made.

The Strategic Traffic Manager advised that some areas of land were not in a good state and required investment. They were aware of the location of these areas of land and there was a list of cycleways that required investment and there were constant issues with maintenance.

The Chair referred to littering of the cycleways and asked if this had been taken into consideration when they had looked at the strategy.

Members were advised that littering was a maintenance issue and would be passed on to the relevant department. If Members had any particular areas of concern, he would pass this on to the relevant department.

The Chair inquired about ownership and how this impacted on maintenance and whether this was carried out as planned maintenance or was reactive. The Strategic Travel Manager that it was a mix of both that was dependent on resources.

Councillor Howell indicated that as a Councillor for Darlington Borough Council he had obtained a copy of the plans to build the Great North Cycleway and was interested how the two authorities would connect together.

The Sustainable Travel Officer responded that Darlington's build was as far as the A1 roundabout in Newton Aycliffe and works to construct the Great North Cycle Way in County Durham would connect up, though that stretch of the route has not been designed as yet.

Councillor Howell asked how they promoted the use of cycling and had they had conversations with Darlington Borough Council or other local authorities about their cycle ways.

The Sustainable Travel Officer responded that they had not worked with Darlington Borough Council recently but would when it was relevant. They work with other local authorities and were currently working with Sunderland City Council who had obtained funding through North East Combined Authority (NECA) for a cycleway from Hetton-le-Hole to Murton.

Councillor Coult asked if cycling was promoted to every school in County Durham as it was important to get the message out about the benefits of cycling at a young age and commented that it was great to see cyclists respecting the road although educating cyclists as well as motorists about road use and gave an example of some cyclists riding three abreast.

The Sustainable Travel Officer responded that they did not work directly with schools as this was carried out by the road safety team who provided Bikability training.

Councillor Jopling commented that this was a win-win for the council as there were numerous benefits including health benefits and benefits to the local economy and when she was in the hospitality trade a third of her business was from cyclists. It was good to teach and encourage school children about cycling as they loved riding bikes and in her area a training scheme had been put into place at Glenholme Park, and suggested that these schemes were good for Members to invest their financial assistance.

Councillor Dunn referred to the consultation, in particular asking if as part of the survey a question was asked in relation to connectivity of cycleways. He went on to advise that some cyclists did not cycle as routes are not all joined together which was a real issue. Croxdale and Hett Parish Council were keen to hear from the Sustainable Travel Officer as

they were concerned about logistical problems and if the resources would ever be available to complete and deliver the GNC. If the cycling route was to be made safe this would take resources but was an investment.

The Strategic Traffic Manager responded that the LCWIPs will determine what structures they currently had, what they needed and where were the demands. We have a lot of data in regard to infrastructure. The Local Transport Plan is funded annually and a significant proportion goes to cycling and walking. We must change the attitude of people to walk and cycle and create a demand.

The Sustainable Travel Officer indicated that the NCN1 survey had not specifically asked about connectivity and advised that 263 people took part in the survey and questions related to convenience, surface and attractiveness of route. Most of the cyclists that completed the survey were regular local users however some of the respondents were new to the area. The results from the survey were positive and quality principles were used in the questions.

The Chair asked if they had any influence on new builds such as industrial or business parks for installing cycle ways.

The Strategic Traffic Manager responded that all developments had constraints, but they needed to ensure they got the end results and were very pro-active.

The Chair thanked the Strategic Traffic Manager and the Sustainable Transport Officer for their attendance.

**Resolved:** That the report and presentation be noted and a further progress update report on the Cycling and Walking Delivery plan come to a future meeting.

## **8 Performance Management Quarter 4 2018/2019**

The Committee considered the report of the Director of Transformation and Partnerships that presented progress towards achieving the key outcomes of the Council's corporate performance framework (for copy of report, see file of minutes).

The Corporate Scrutiny and Strategic Manager was in attendance to present the report and outlined to the committee highlights of the final quarter 2018/2019 performance management report relating to environmental cleanliness, carbon emissions and recycling contamination issues and campaigns that are being done to address this

Following the presentation, the Chair indicated that there was a good proportion of positives, but they needed to keep checking as things can change in a small space of time.

Mr Bolton asked if more information could be provided on the council's authority to control bonfires.

The Corporate Scrutiny and Strategic Manager responded that he would make some enquiries and advise Mr Bolton accordingly.

Councillor Jopling indicated that she was pleased to hear the increase in the number of household waste e-permits issued but she still believed that some people were not aware of the e-permit system for vans.

The Chair responded that he was aware that the Council promoted the service in many ways but would ask for further information.

The Corporate Scrutiny and Strategy Manager advised the DCC did promote waste permits but not all publicity gets to all residents.

Councillor Avery referred to household recycling and contamination. In his area some education was required and asked if letters would be distributed to educate people or was it left up to the crew to catch the contamination. The Corporate Scrutiny and Strategy Manager advised that a sticker would be placed on every recycling bin advising No Black Bags and what could and could not be put into the bin. If residents do not take notice of this then the bin crews will carry out education with those residents concerned and enforcement would be the final response.

Councillor Howell referred to the data provided and that some of the data was out of date. He then referred to carbon emission which was a percentage that made it difficult to understand the significance and asked if this could be quoted in the number of tons instead of percentage. He then referred to the change in CO<sub>2</sub> emissions from local authority operations which was 2 years out of date and in view of the council declaring a climate change emergency the data needed to be up to date.

The Corporate Scrutiny and Strategic Manager responded that the service was looking at the whole of the carbon emission measures and how the headline figure was broken down and that he would ask the team to take Councillor Howell's comments on board.

Councillor Howell reflected that if the council had declared a climate emergency then we need to get quicker at producing the figures so we can see the impacts of our actions.

The Chair advised that carbon measures would be looked at in greater detail.

Councillor Manchester sought clarification on graffiti incidents, in particular if the Council worked with private industries to help remove graffiti.

The Corporate Scrutiny and Strategic Manager responded that the Council had worked with private industries in the past to help remove graffiti.

Councillor Avery commented that in his areas the Council were straight out to remove the graffiti.

Councillor Crute referred to the CO<sub>2</sub> emissions and asked if this could be broken down into partners, service and type so that they knew what to focus on for the work programme. He also asked that the figures be broken down so that they could establish the impact of vehicles idling on vulnerable people and added that this had been highlighted in other Overview and Scrutiny Committees too.

The Chair responded that the Air Quality report would be considered by the Committee at the meeting to be held on the 8 January 2020 and would include information on idling vehicles.

The Corporate Scrutiny and Strategy Manager advised that at the moment there were two carbon emissions indicators – DCC operations and across the county, there is a breakdown, so we know where the issues are from the countywide figure and need to work with partners. In relation to car idling the Corporate Scrutiny and Strategy Manager informed members that the government were looking into tightening the regulations.

Councillor Coult referred to household recycling and how it was confusing what could go into which bin as different local authorities had different recycling rules and how there were no community recycling bins in villages and were there any plans to have these in place.

The Corporate Scrutiny and Strategic Manager indicated that the authority was currently tied into the waste recycling contracts that determine what types of plastic can and cannot be recycled and as these contracts came to an end the range of recycling products could be extended. He was aware that Darlington BC had twin litter bins at one time but on emptying the bin the waste and recycling were all mixed together. He was not aware if DCC had plans for public recycling bins to be located in villages, but he would make enquiries.

The Chair indicated that it was a failure of the public in not recycling properly that we do not have recycling bins in communities. Different authorities had different methods and materials for recycling and recent TV programmes had given out mixed messages about recycling that caused confusion relating to what the local authority does recycle. This committee was aware of a range of campaigns the service had carried out over the years to improve recycling including Know your Metals, Recycling Matters and Bin it Right and there was continuous education including engagement with schools that impacted on families learning to recycle via the children. A great amount of work had been done but it was a continuous process.

Mr Bolton referred to the visit to Stainton Grove household waste centre and if this centre was the template for all household waste centres then residents were well served.

Councillor Dunn referred to Germany and stated that thirty years ago there were recycling bins in German towns and cities and suggested it was about education. He indicated that the climate emergency was here, and they needed to turn people's opinions around about what can be recycled. National talks needed to take place with supermarkets as some foods did not need to be wrapped in plastic and all containers should be standardised so all authorities could recycle and process it.

Councillor Howell referred to the inconsistencies between councils recycling and commented that the government were considering consultation results in relation to co-ordination and alignment of recycling materials so all local authorities recycled the same.

He also made the point that contracts can be reviewed and we do not always have to wait until the end of a contract before considering amending them.

**Resolved:** That the report be noted.

## 9 Refresh of the Work Programme

The Committee considered the report of the Director of Transformation and Partnerships that provided Members with an updated work programme for the Environment and Sustainable Communities Overview and Scrutiny Committee for 2019-20 for their consideration (for copy of report, see file of minutes).

The Overview and Scrutiny Officer was in attendance to present the report and indicated that this was the second discussion by the Committee in relation to the future work programme for 2019/20 with the first discussion taking place at the April meeting. The table attached to the report had been developed following that discussion.

Members were advised that in addition to the scheduled meetings further meetings would be held focusing on:

- Fly-Tipping
- Spruce Up
- Air Quality
- Climate Emergency Response Plan
- Carbon Management Plan
- DCC Fleet Management
- Flood Risk Management Authorities
- Heritage Assets
- Heritage Coast

The following visits had been identified: Heritage Assets in March 2020 and Lanchester Wines in April/May 2020. Members may also wish to visit Woodland sites.

The Committee were asked to agree the work programme and identify a future area for focused work following the completion of the Allotment Services Review.

Members were advised to let the Overview and Scrutiny Officer know of any suggestions for a focused area of work, one suggestion was street lighting.

**Resolved:** (i) That the work programme for 2019-20 as set out be agreed.

(ii) That a topic for a focused scrutiny review be determined at a later date following the completion of the current review.

## 10 County Durham Environment Partnership Board Minutes

The Minutes of the meeting of the County Durham Environment Partnership Board held on 27 March 2018 were received by the Committee for information.

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**Environment and  
Sustainable Communities  
Overview and Scrutiny  
Committee**

**4 October 2019**

**Climate Emergency Update  
Report - Public Consultation**



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**Joint Report of Ian Thompson Corporate Director Regeneration and  
Lorraine O'Donnell Director of Transformation and Partnerships**

**Electoral division(s) affected:**

Countywide

**Purpose of the Report**

- 1 The report provides members of Environment and Sustainable Communities Overview and Scrutiny Committee with an outline of the approach and a scope of the public consultation that is underway on proposals to achieve a reduction in the both the Council's emissions and Countywide emissions.

**Executive Summary**

- 2 Durham County Council declared a Climate Emergency at its meeting on 20 February 2019. Since that meeting work has been done to highlight proposals on a range of measures to achieve targets.
- 3 On 17 July Durham County Council agreed to a wider public consultation on the measures to reduce carbon emissions both for the Council and countywide.
- 4 The Head of Environment will provide the Environment and Sustainable Communities Overview and Scrutiny Committee with information relating to the consultation.

## **Recommendation**

- 5 Environment and Sustainable Communities Overview and Scrutiny Committee are requested to:
  - a) Note the content of the report and presentation and comment accordingly.
  - b) Continue to receive updates on the Climate Emergency response and monitor its progress.

## **Background**

- 6 On 20 February 2019, Durham County Council declared a Climate Change Emergency with ambitious targets to reduce its own carbon emissions 60% by 2030 (from a 2008/9 baseline) and to investigate what further actions are necessary to make County Durham Carbon neutral by 2050 (from a 1990 baseline).
- 7 The Council Resolution on 20 February also called for a report within six months with the actions the Council will need to take to achieve the new 2030 target and supplying an initial report on what actions would be required to achieve a carbon neutral County Durham by 2050.
- 8 Environment and Sustainable Communities Overview and Scrutiny Committee at its meeting on 30 April 2019 received a report seeking the committees views on the proposed approach on a series of measures either by the Council or working with partners in achieving a reduction in carbon emissions.
- 9 On 17 July 2019 County Council received the Climate Emergency Plan for the County Council and County Durham and agreed that wider consultation on the measures outlined in the report take place from mid-September to the end of October.

## **Consultation**

- 10 The consultation went live on 19 September 2019 and work is continuing on our existing Council and countywide carbon reduction projects.
- 11 With 97% of the county's carbon emission targets outside of the Council's direct control, they can only be addressed through an

inclusive process, harnessing the skills and enthusiasm from across the community and business sector in the county.

- 12 The aim of the consultation is to actively engage with a wide variety of individuals and stakeholders both internal and external to get opinions on the actions and priorities set out in the Climate Emergency Update Report so that the Low Carbon Economy Team can develop an action plan to help meet the Council's own carbon reduction targets as well as the county's carbon reduction targets.
- 13 Arrangements have been made for the Head of Environment to attend Environment and Sustainable Communities Overview and Scrutiny Committee on 4 October 2019 to provide members with a presentation that will address:
  - The Climate Crisis/Climate Emergency
  - Temperatures in County Durham
  - Economic, Health and Environmental Consequences
  - Two Emergency Targets Set
  - Target One: Council Emissions
  - Target Two: Countywide Emissions
  - What are we Consulting on?
- 14 Attached at Appendix 2 is the stakeholder briefing that gives the consultation questions and how to respond to it.

## **Conclusion**

- 15 The report outlines the focus of the consultation and we are conducting wider stakeholder engagement over the period of the consultation and reporting back to Cabinet early in 2020.

## **Background Papers**

- Council Report – Climate Change Emergency Update Report, 17 July 2019
- Environment and Sustainable Communities Overview and Scrutiny Report – Approach on the Report to Full Council regarding Climate Emergency Declaration, 30 April 2019.

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## **Appendix 1: Implications**

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### **Legal Implications**

None

### **Finance**

None

### **Consultation**

The consultation will inform an action plan to tackle climate change.

### **Equality and Diversity / Public Sector Equality Duty**

None

### **Human Rights**

None

### **Crime and Disorder**

None

### **Staffing**

None

### **Accommodation**

None

### **Risk**

None

### **Procurement**

None



Public Consultation

STAKEHOLDER BRIEFING NOTE

CLIMATE EMERGENCY UPDATE  
REPORT, Sept 2019

Regeneration and Local Services

<b>EVENT:</b>	<b>Climate Emergency Update Report – Public Consultation</b>
<b>DATES:</b>	The consultation period runs between: <b>Thursday 19<sup>th</sup> September to Thursday 31<sup>st</sup> October 2019.</b>
<b>OBJECTIVE:</b>	To actively engage with a wide variety of individuals and stakeholders (internal and external) to get their opinion on the actions and priorities set-out in the Climate Emergency Update Report so that the Low Carbon Economy Team can develop an Action Plan to help meet the Council’s own as well as the county’s carbon reduction targets.
<b>KEY MESSAGES TO STAKEHOLDERS:</b>	<ul style="list-style-type: none"><li>• We are in a climate emergency, what action should be taken to address it?</li><li>• What can you do as an individual, household or a part of your local community to help?</li><li>• We have provided an outline of the type of actions we think are necessary, but we need your views to understand what we need to prioritise.</li></ul>

# Background



Durham County Council declared a [Climate Emergency](#) in February 2019, which committed the Council to a **60% reduction in its own emissions by 2030** and to investigate what further actions are necessary to **make the county carbon neutral by 2050**.



In response to this, officers in the Low Carbon Economy Team prepared a [Climate Emergency Update Report](#), which identifies a range of projects, measures and opportunities that could be implemented and investigated further to help achieve the Council's pledge. On 17<sup>th</sup> July 2019, full Council agreed to undertake public consultation on all the actions that we need to take. Responses will be used to help write a detailed Action Plan for the County that will help us deliver change and successes in the fight against climate change.



In addition to the consultation, please be aware that work is continuing on our existing Council and countywide carbon reduction projects.

You can see how we're doing on these as well as how we are embedding sustainability into new development [HERE](#).

# What are we consulting on?

**The Climate Emergency Update Report:** Explores what the Council needs to do to; what everyone in the county needs to do, working in partnership; and what we need central Government to do to enable us to meet our targets.

**Specifically, we want to know people's opinions on:**

**1. Council Emissions:** Are we targeting the most important (e.g. heat, transport, electricity, schools) to meet the Council's reduction target and are the projects proposed appropriate?

**2. Countywide Emissions Target:** Are our suggested milestones towards meeting the countywide 2050 carbon neutral target appropriate?

**3. Countywide Emissions:** Have we identified the carbon emissions that we can influence as a county together (e.g. electricity, buildings, transport, land use and agriculture, shipping, waste and infrastructure) and what actions should we be taking to minimise and off-set these emissions?

**4. What Others Can Do:** What other actions should and could be taken by residents, communities, business and public organisations in response to the Climate Emergency?

**5. How Others are Already Responding to the Climate Emergency:** We want to hear what residents, organisations, businesses etc are already doing so that we can share good news stories to inspire us all.

# Who are we consulting and how?



Effective active public consultation is important as this is an issue that affects us all. We want opinions of as many individuals, organisations, and partnerships from across County Durham as possible. We propose to use a variety of stakeholder engagement techniques from online to face-to-face.



## **Online:**

Report summary, short questionnaire open to all including staff, web content and video.



## **Presentations:**

Attending various partnerships, boards, forums and Town/ Parish Councils.



## **Email:**

Personalised emails for professional individuals and organisations in key sectors (e.g. energy, transport, waste, utilities, environment, etc)



## **Events:**

As the youth movement has led the way in raising the profile of the climate emergency, we are planning two specific events for young people

- (i) Children and Families Youth Forum at Parkside School on 17<sup>th</sup> September
- (ii) Young Persons' Stakeholder Event at County Hall on 20<sup>th</sup> September.

## Next Steps

- We encourage you to take part in this consultation and complete our online survey.
- All the feedback received will be used to develop the Action Plan.
- It is anticipated that the Climate Emergency Action Plan will be reported to Councillors in early 2020.

# Environment and Sustainable Communities Overview and Scrutiny Committee



## County Durham Climate Emergency Consultation

4 October 2019

Oliver Sherratt, Head of Environment

*Altogether better*



# The Climate Crisis / Climate Emergency

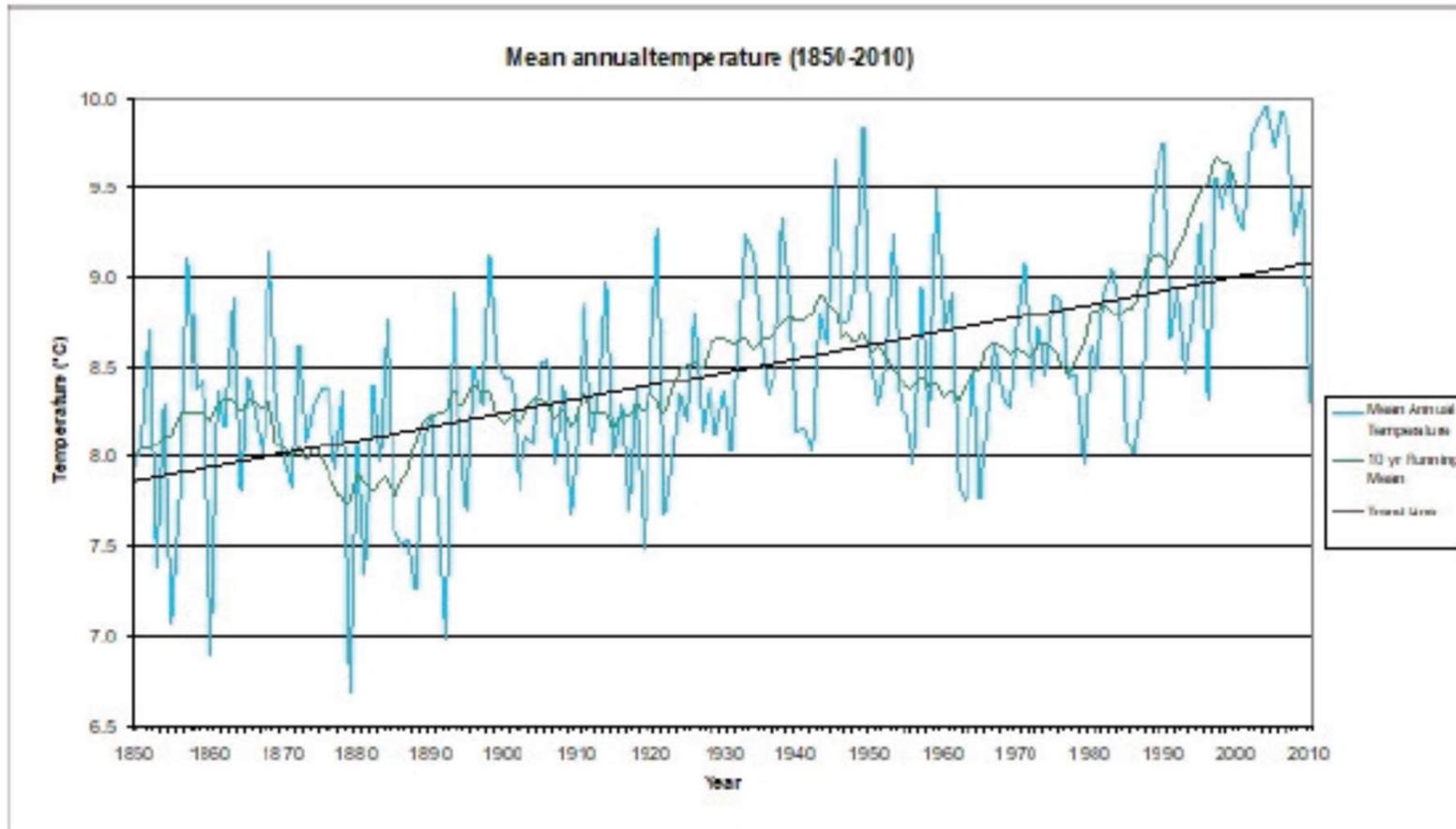
- October 2018 – IPCC report – need to take emergency action and drastically cut greenhouse gas emissions over the next 12 years to avoid global warming by more than 1.5°C
- Warming > 1.5°C will significantly increase the risk and severity of:
  - Sea level rise
  - Extreme weather events
  - Wildlife loss and extinction
  - Impacts to health and ability to grow food crops
- Mass social movement in response to report findings
- **20<sup>th</sup> February 2019** – Durham County Council declared a Climate Emergency



*Altogether better*



# County Durham Temperatures





## Economic, health and environmental consequences



# Two Emergency Targets Set



1. Reduce the Council's carbon emissions by 60% by 2030
2. Investigate what further actions are necessary to make County Durham completely carbon neutral by 2050 and pledge to achieve this.



A **climate emergency report** has been written which highlights a range of exciting measures which could help us achieve these targets.

*Altogether better*





# Target 1: Council Emissions

- Four target areas:

<b>HEAT</b> 38.5% of DCC's carbon	<b>ELECTRICITY</b> 38.7% of DCC's carbon	<b>TRANSPORT</b> 22.7% of DCC's carbon	<b>SCHOOLS</b> 37.0% of DCC's carbon
1) Insulate buildings and turn thermostats down.	1) Switch off equipment and use LED lighting.	1) Travel less. Use public transport, walk, cycle.	1) Behavioural change.
2) Change where our heat comes from by using low carbon technologies.	2) Create low carbon electricity through renewable generation projects.	2) Replace fleet with ultra low emission vehicles; electric cars and vans.	2) Identify energy efficiency projects for schools to do with their buildings.
<u>Example Project:</u> Louisa Centre Minewater Heating	<u>Example Project:</u> Solar Farm at Tanfield Lea	<u>Example Project:</u> Trials of electric bin hoists / road sweepers	<u>Example Project:</u> Enlighten; schools LED lighting replacement

- However, this is only 3% of the county's emissions...

*Altogether better*



## Target 2: Countywide Emissions

- ...the remaining 97%



Improve the energy efficiency of our homes, businesses and community buildings



Generate more energy from County Durham's natural, renewable energy resources



Find greener ways to heat our buildings such as through district heating systems



Make walking / cycling / use of public transport part of everyday travel culture



Ensure County Durham is ready for the transition to electric vehicles



Increase our woodland cover and rate of peatland restoration



Tackle emissions associated with food production and distribution



Increase levels of recycling, waste reduction, reuse and composting

*Altogether better*



# What are we Consulting on?

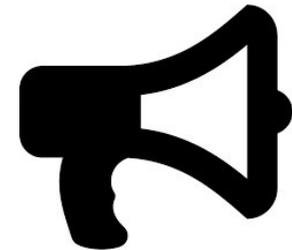
- How important is the issue?
- Are the milestone dates appropriate?
- Your ideas on what we should be focusing upon. e.g. Heating; Energy; Transport; Waste; Schools; Business; Homes etc
- How can you/your organisation help?
- Actions to support Electric Vehicle use
- Raising awareness/Climate Pledge

*Altogether better*



**WE NEED  
YOUR HELP**

- Climate Emergency Consultation - 19<sup>th</sup> September – 31<sup>st</sup> October 2019
- [www.durham.gov.uk/consultation](http://www.durham.gov.uk/consultation)
- Early 2020 - Climate Emergency Action Plan



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**Environment and  
Sustainable Communities  
Overview and Scrutiny  
Committee**



**4 October 2019**

**Single Use Plastics: From Pledge to Practice**

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**Joint Report of Ian Thompson, Corporate Director of Regeneration and Local Services and Lorraine O'Donnell, Director of Transformation and Partnerships**

**Electoral division(s) affected:**

Countywide

**Purpose of the Report**

- 1 To provide members of Environment and Sustainable Communities Overview and Scrutiny Committee with a progress report on the work to reduce the use of Single Use Plastics in Durham County Council and County Durham.

**Executive summary**

- 2 Members will be provided with information relating to progress made against the Single Use Plastic action plan.

**Recommendations**

- 3 That Environment and Sustainable Communities OSC:
  - a) Receive this report and presentation and comment accordingly; and
  - b) Receive a further presentation and report detailing progress made against the actions identified within the report.

**Background**

- 4 At its meeting on 12 July 2019 Environment and Sustainable Communities Overview and Scrutiny Committee agreed its work

programme for the ensuing year and included within the work programme are further reports on Single Use Plastics.

- 5 The committee received a report and presentation on Single Use Plastics to a Special meeting on 12 November where the committee heard of the considerable work undertaken in the six months following the County Council resolution.
  
- 6 It was agreed by the ESCOSC at their special meeting on 12 November 2018 that they would monitor progress against the actions identified in the report. In accordance with that decision arrangements have been made with the Head of Environment to attend the meeting of the Committee on 4 October to provide members of the committee with that information.

## **Detail**

- 7 Since 12 November 2018, the SUP task group (consisting of both internal and external partners) has made significant progress towards the reduction of single use plastics across County Durham which has attracted both national and local publicity. Work to date has included the following:
  - Adopted a bespoke County Durham SUP pledge where residents and organisations can join a growing army of volunteers to reduce and seek alternatives to SUPs. Over 136 individuals and organisations have signed the pledge since March 2019 (which has celebrity endorsement as featured by Matt Baker from the BBC's One Show);
  - A 90% reduction in the use of single use plastic catering supplies used across DCC and its partner organisations e.g. plastic stirrers have been replaced with reusable ones where possible and the use of 'Vegwhere' introduced as an alternative to SUP;
  - A DCC reusable cup has been introduced and promoted to DCC staff – over 600 have been sold to date;
  - Schools across County Durham have been promoting 'plastic free' days and eliminating the use of SUPs across their catering functions by washing, returning and reusing meal trays (BBC, One Show, media coverage);

- Initiatives to reuse plastic containers has been introduced within Durham University catering premises and discount incentives on purchases has been promoted to students (525 reusable containers have been issued to students for reuse);
- Partners have been promoting Northumbrian Waters 'Refill' initiative, over 87 Refill stations are located across County Durham including bars, restaurants and public locations, and residents and staff are encouraged to carry a reusable water bottle at all times;
- Trials of using 6.5 tonnes of unrecyclable plastic within Highway road schemes has been introduced on A689, near Sedgefield, County Durham.
- The Gala Theatre in Durham City has prevented throwing 750kg per year of SUP confetti into the audience per year at the end of each performance by introducing paper confetti as an alternative;
- Leisure Centres across County Durham have stopped providing blue plastic overshoes at the poolside which has saved 2.4 tonnes of SUP going for disposal per year;
- Introduced trails of crisp packet recycling in County Hall via the Walker's crisp packet recycling scheme – over 2,500 crisp packets have been collected. Partners are also supporting this scheme e.g. Beamish Museum and the Land Registry;
- Introduced additional on street recycling containers within Durham City Centre;
- Adopted a SUP logo for Partners and suppliers to give public recognition of their commitment to reduce SUPs across County Durham.
- Encouraged the supply chain via DCC's procurement processes and the North East Procurement Organisation to encourage contractors and suppliers to prevent or seek alternatives to SUPs;
- Shortlisted for both the local County Durham Environment Awards and the national Local Authority Recycling Committee (LARAC) awards (Waste Prevention and Partnership categories).

## **Conclusion**

- 8 This report and attached action plan (appendix 2) provides a comprehensive update on how the actions to reduce single use plastics are being achieved. In addition, the SUP action plan is supported by a Communications Plan (appendix 3).

## Background papers

- Environment and Sustainable Communities Overview and Scrutiny Committee Minutes, 12 November 2018.

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**Contact:** Victoria Burrell, Waste Strategy Team Manager

Tel: 03000 266099

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## **Appendix 1: Implications**

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### **Legal Implications**

Not applicable

### **Finance**

Not applicable

### **Consultation**

Not applicable

### **Equality and Diversity / Public Sector Equality Duty**

Not applicable

### **Human Rights**

Not applicable

### **Crime and Disorder**

Not applicable

### **Staffing**

Not applicable

### **Accommodation**

Not applicable

### **Risk**

Not applicable

### **Procurement**

Not applicable

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## Single Use Plastic Action Plan

Objective	Action ref.	Action	Responsibility	By when?	Update 4 October 2019
<b>Corporate / Procurement Services</b>					
Remove single use plastics from council premises.	P1	Consider a range of 'Plastic Pledges' which is fit for purpose for DCC and its partners to adopt.	DCC	November 2018	<b>COMPLETE.</b>
	P2	Introduce a bespoke local pledge for County Durham to combat the use of unnecessary SUPs, designed not only with the Council in mind but also partners.	DCC	February 2019	<b>COMPLETE.</b> Local pledge and logo adopted. County wide promotion via SUP network from 5 June 2019 (World Environment Day). Communications Plan produced.
	P3	Undertake an internal audit across DCC buildings and services to establish the level of SUP usage.	Procurement / Waste Management	July 2018	<b>COMPLETE.</b>
	P4	Update the core list of supplies on the council's system to remove single use plastics where possible.	Procurement	October 2018	<b>COMPLETE.</b> Ongoing. Work to date has included reducing packaging on fruit and veg with JR Holland, reductions in packaging for stationary supplies via Banner and discussions

Objective	Action ref.	Action	Responsibility	By when?	Update 4 October 2019
					around future vending machine contracts.  Future initiatives will include working with NEPO to reduce SUPs.
	P5	Produce and undertake a SUP survey with key suppliers in order to understand and influence the reduction of SUPs.	Procurement	July 2018	<b>COMPLETE.</b>
	P6	DCC and Partners to reconsider issuing SUP 'free gifts' at promotional events.	Procurement / Partners / Service Areas	October 2018- October 2019	All Wagg catalogue to be investigated further by all partners (Eco catalogue).
Encourage contracted providers to use alternatives to single use plastics.	P7	Include in future DCC contract specifications the consideration to use SUP alternatives where possible.	Procurement	January - April 2019	<b>COMPLETE.</b>  Procurement Strategy specifications to reference SUP reductions.
	P8	Engage with contractors via the North East Procurement Organisation in order to source alternatives to SUPs.	Procurement	August 2018- August 2019	Initial meeting in relation to SUPs held August 2018.  Follow up meetings held April and September 2019. DCC to attend future regional meetings. Procurement to update

Objective	Action ref.	Action	Responsibility	By when?	Update
					<b>4 October 2019</b>
					NEPO in relation to the work carried out by task group.  NEPO to adopt a version of the DCC SUP pledge to promote at a regional level.

Objective	Action ref.	Action	Responsibility	By when?	Update
<b>DCC Catering Services</b>					
Remove the use of unnecessary single use plastics in catering services and source alternatives to SUPs.	C1	Continue to promote the DCC reusable cup to staff.	Catering Services / Communications	October 2018-October 2019	<b>COMPLETE.</b>  Ongoing.
	C2	Source alternatives for SUPs across DCC's catering services.	Catering Services	October 2018	<b>COMPLETE.</b>  Under regular review.
	C3	Identify SUP use in Culture and Sport catering venues and develop a reduction strategy for implementation.	Catering Services / Culture & Sport	December 2018	<b>COMPLETE.</b>  Canned water to be introduced at Freemans Quay Leisure Centre and via Durham University (Marlish). Alternatives to Sups have already been implemented in catering services.

Objective	Action ref.	Action	Responsibility	By when?	Update
	C4	Develop communication messages to the customer in relation on achievements so far with regards to the reduction of SUP's within DCC catering sites.	Catering Services / DCC Communications	October 2018 – October 2019	More signage required in order to raise awareness of SUP alternatives across DCC and partner organisations.
	C5	Design and plan new takeaway concepts for the new civic menu roll out that incorporate the elimination of SUP's.	Catering Services / DCC Communications	October 2018- October 2019	<b>COMPLETE.</b> DCC catering services to introduce SUP alternatives in the new civic building.

Objective	Action ref.	Action	Responsibility	By when?	Update
<b>Consumer Protection Services</b>					
Influence traders and street operators to seek alternatives to single use plastics.	CP1	Review the DCC Licensing Act Policy in order to incorporate the reduction of or alternatives to SUPs where possible, subject to conditions.	Consumer Protection	March 2019	<b>COMPLETE.</b> DCC Statement of Licensing Policy will be taken to full Council for adoption in October 2019, this will reference a ban on straws being readily available, takeaway boxes and cups made from expanded polystyrene.
	CP2	Review the DCC Street Trading Policy in order for alternatives to SUPs be provided where possible, subject to conditions.	Consumer Protection	March 2019	All traders will be encouraged to sign up to the Single Use Plastics Pledge.

Objective	Action ref.	Action	Responsibility	By when?	Update
	CP3	Review the DCC Market Operator Agreements in order to influence the use of SUPs.	Consumer Protection	March 2019	Limited progress in this area to date, consumer protection to contact Nobles as part of initial SUP reduction engagement.
<b>DCC Children &amp; Young Peoples Services (Education)</b>					
Promote alternatives to single use plastics to County Durham schools.	E1	Engage with DCC schools catering provider to look at opportunities to reduce SUP's in school catering.	CYPS	October 2018- July 2019	<b>COMPLETE.</b> Taylor Shaws have introduced a policy across all schools catering contracts to reduce SUPs. Separate policy available upon request.  Individual examples of schools' initiatives to be fed back to task group.
	E2	Develop and promote circular economy learning resources with schools across the County.	CYPS / Waste Management	January 2018- July 2019	Ongoing links to be promoted across school network.  Online SUP pledge to be promoted via the school extranet system.
	E3	Link the UN Sustainable Development Goals and the issue of SUP's in new learning opportunities for schools.	CYPS	January 2018- July 2019	Ongoing links to be promoted across school network.

Objective	Action ref.	Action	Responsibility	By when?	Update
<b>DCC Highways</b>					
Source alternative uses for plastics where possible.	H1	Continue with trials of using pelletised plastic within road construction and feedback on the future viability of expanding the scheme across County Durham.	Highways	October 2019	<b>COMPLETE.</b>  DCC trial of plastic roads to be rolled out where possible across highway specifications. Social value meeting to be held with Kier and procurement.  Received an APSE award for innovation.
<b>Waste Management</b>					
Promote awareness of sustainable waste management practices and encourage behavioural change in relation to the use of SUPs.	W1	Continue to provide key communication to the public in relation to how SUPs can be prevented and recycled in conjunction with wider waste awareness messages.	Strategic Waste Management / DCC Communications	October 2018-October 2019	<b>COMPLETE.</b>  SUP communication plan produced for the task group.
	W2	Continue to provide key educational talks to schools and community groups in relation to sustainable waste management practices in relation to SUPs.	Strategic Waste Management	October 2018-October 2019	<b>COMPLETE.</b>  Ongoing.  67 talks to date during 2019 so far.
	W3	Consider the provision of expanding further street recycling provision across County Durham following feedback from the reintroduction of the Durham City trials.	Strategic Waste Management	October 2018-October 2019	Trials ongoing, currently issues with contamination, however bins act as a public reminder.

Objective	Action ref.	Action	Responsibility	By when?	Update
	W4	Implement recycling of street litter collected by DCC across County Durham.	DCC Clean and Green	April 2019	<b>COMPLETE.</b> Two bag collection system in operation.
	W5	Continue to work with external partners to promote SUP reduction campaigns to the public e.g. promotion of Northumbrian Water's Refill Campaign.	Strategic Waste Management	October 2018- October 2019	87 locations are registered on Northumbrian Water's Refill app map.
	W6	Engage with Change Advocates to raise awareness of SUPs and their alternatives.	Transformation & Partnerships / Strategic Waste Management / Facilities	October 2018- October 2019	<b>COMPLETE.</b> See communications plan.
	W7	Review all DCC owned buildings to ensure the internal recycling schemes are being used in the correct manner.	Transformation & Partnerships/ Strategic Waste Management / Facilities Management / Communications	October 2018- October 2019	Ongoing. Internal audits required and further internal promotion. All partners to engage.
	W8	Investigate options in relation to DCC registering Walkers Crisp packet collection points across County Durham.	Strategic Waste Management / Facilities / Culture & Sport	January- March 2019	<b>COMPLETE.</b> Beamish Museum and the Land Registry have introduced this scheme. DCC trialing in County Hall, nearly 3,000 packets have been sent back to Walker's Crisps to be recycled.

Objective	Action ref.	Action	Responsibility	By when?	Update
<b>Culture &amp; Sport</b>					
Promote and implement methods to reduce the amount of SUPs used.	CS1	Remove SUP confetti at the Gala Theatre and replace with sustainable alternative.	Culture & Sport	June 2018	<b>COMPLETE.</b>
	CS2	Phase out the supply of SUP blue overshoes at DCC owned leisure centres.	Culture & Sport	June 2018-June 2019	<b>COMPLETE.</b>
	CS3	Promote the SUP message to producers and traders at both Bishop Auckland Food Festival and Seaham Food Festival, giving priority to those traders who demonstrate a commitment to the reduction of SUPs.	Culture & Sport	June 2019	Ongoing.
	CS4	Commitment to reduction of SUPs at Gala Theatre (c300,000 visitors per year). In addition to changes already made, this will include: replacement of plastic bar glasses with plastic-free alternative, elimination of the sale of water in plastic bottles, replacement of ice-cream and popcorn tubs with compostable alternatives.	Culture & Sport	October 2018-October 2019	<b>COMPLETE.</b>
	CS5	Roll out of successes at Gala to other Culture & Sport run facilities.	Culture & Sport	October 2018-October 2019	Ongoing.

Objective	Action ref.	Action	Responsibility	By when?	Update
<b>External Partner Engagement</b>					
Work with external partners in order to reduce and provide alternatives for SUPs.	EP1	Continue the development of a 'plastic free network' with Durham BiD in relation to providing key messages around sourcing alternatives to SUPs.	Durham BiD / DCC Task Group	October 2018 - October 2019	<b>COMPLETE.</b> SUP pledge and network being regularly promoted via Durham BiD newsletters.
	EP2	Continue to promote Northumbrian Water's Refill Campaign across County Durham.	Northumbrian Water / DCC Task Group	October 2018 - October 2019	<b>COMPLETE.</b> 19 June was National Refill Day. There are 87 Refill stations registered across County Durham.
	EP3	Encourage organisations and partners to join the North East Nature Partnership's Environmental Accreditation Scheme.	NEEP/ DCC Task Group/ Partners.	October 2018 - October 2019	Ongoing.
	EP4	Replicate best practice examples of reusable / washable food containers.	Durham University Catering / DCC Task Group	October 2018 - October 2019	<b>COMPLETE.</b> Trials to be expanded across other colleges. 525 reusable containers have been issued to students. Other partners to investigate.
	EP5	Adopt the Environment Agency's staff communications scheme and promote plastic free days to staff.	Environment Agency / DCC Task Group	October 2018 - October 2019	<b>COMPLETE.</b> Internal engagement via SUP communications plan.

Objective	Action ref.	Action	Responsibility	By when?	Update
	EP6	Promote beach clean ups with staff and external partner organisations.	Heritage Coast / DCC/ Partners	October 2018- October 2019	<b>COMPLETE.</b> Heritage Coast to engage further beach clean volunteers across County Durham.

Objective	Action ref.	Action	Responsibility	By when?	Update
<b>Communications</b>					
Develop a communications plan in order to raise awareness of the SUP issue with the public and interested parties.	C1	Promote the work of the SUP task group via regular updates and features within Durham County News and other platforms.	DCC Communications Team	October 2018 - October 2019	See communications plan.
	C2	Ensure that residents are informed of both why and when alternatives to SUPs are being used.	DCC Communications Team & SUP Task Group	October 2018 – October 2019	<b>COMPLETE.</b> See communications plan.
	C3	Ensure that clear information of the different types of plastic, identifying what can and cannot be recycled is provided to residents.	DCC Communications Team & SUP Task Group	October 2018 - October 2019	<b>COMPLETE.</b> See communications plan.
	C4	Provide residents with an opportunity to identify how SUPs usage can be reduced.	DCC Communications Team & SUP Task Group	October 2018 - October 2019	<b>COMPLETE.</b> See communications plan.

Objective	Action ref.	Action	Responsibility	By when?	Update
	C5	DCC and partners to offer reward schemes for the use of alternatives to SUPs.	DCC Communications Team & SUP Task Group	October 2018 – October 2019	See communications plan.
	C6	Develop a plastic information network across County Durham via a web based hub.	DCC Communications Team & SUP Task Group	January 2019 - April 2019	<b>COMPLETE.</b> Launch of online pledge the June 5 (World Environment Day). 136 signups to date from across County Durham.

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# **Single Use Plastics Pledge**

## **Communication Plan 2019**

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**Updated: 05/09/2019**  
**Version: 3.0**  
**Author: Lyndsey Waters**

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## Background

- The Single Use Plastics pledge urges schools, businesses and partners to pledge to significantly reduce and work towards ultimately removing the use of unnecessary single use plastics. It was born of the desire of the County Durham Environment Partnership to play a part in reducing unnecessary plastic in County Durham to therefore help the Environment and planet. In Autumn 2018 the first steps were taken and our building and facilities maintenance team worked with us to introduce reusable cups and cutlery. Water cooler cups were replaced with more environmentally friendly biodegradable ones. In Spring 2019 the Single Use Plastic Pledge was launched and the first organisations including Northumbrian Water and Durham Constabulary signed up.

## Stakeholders and target audience

Stakeholders and partners	Contact details
SUP Task Group c/o Strategic Waste – Waste Strategy Team Vicki Burrell Vicky Bell	   03000 266099 03000 266103
Target audience	Contact details
All County Durham residents, businesses and school children.	

## Budget

Cost code: 022902

## Objectives

To reduce and ultimately eliminate the use of single use plastics across County Durham.

## Key dates and Milestones

Campaign to launch April 2019 and success will be evaluated in late 2019 by looking at the amount and breadth of businesses which have pledged support.

## Key messages

Comms method	Target audience	Action	Key messages	By when	By who	Complete/status/TIM no.
Large foamex pledge board	All	Design and print	For all supporters to sign and to use as a photography tool	April 2019	LW/ SB	Complete

Press release and photographs of launch	Media	LW to book Lee Dobson	Press release and accompanying photo	April 2019	LW	Complete
Pictures and press release of St Bede's School, Sacriston signing with Matt Baker (BBC's One Show)	Media	LW to organise and liaise with press office	Press release and accompanying photo	April 2019	LW	Complete
Dedicated pages on council website for interested parties	All County Durham residents	Request and create new page for DCC website containing all information	Dedicated information sharing area with pledge which can be downloaded and signed	5 June	LW / RM/DC	Complete.

Social media messages surrounding campaign	All County Durham residents	LW to programme in with digital team	Harmful plastic-sign up messages	Ongoing	LW	Ongoing
Durham County News articles	All County Durham residents	LW to draft and liaise with publications team	Key plastic messages	Copy needed by 4 February	LW	Complete
Internal comms – Buzz, Intranet Screens	All staff and visitors to council buildings	LW to organise	Key plastic messages	April/May 2019	LW/MB	Complete
Durham County News & DCC website	All County Durham residents	LW to organise with web team.	Update website in relation to end destinations of plastics collected from County Durham homes as a result of national media attention.	June 2019	LW/VB	Complete
Design and promote a SUP logo for Partners'	Partner organisations	LW to arrange	SUP logo adoption For Partners' use.	August 2019	LW/VB	Complete

endorsement and commitment to reduce SUPs across County Durham						
Press release to announce 100 sign ups	All	LW to liaise with press team and book Lee Dobson	We have over 100 sign ups! Have you signed up yet?	asap	LW	Ongoing
Bus shelter ads across County Durham	All	LW to get prices	Have you signed the pledge yet?	Available schedule still TBC	LW	To do
Ongoing promotion throughout year via climate champions	All	All climate champions	Have you signed the pledge yet?	All year round	All	Ongoing

Durham County News winter 2019	All	LW to provide information to editorial team	Christmas theme/have you signed the pledge yet	9 September for text	LW	To action
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## The Environment and Sustainable Communities Overview & Scrutiny Committee

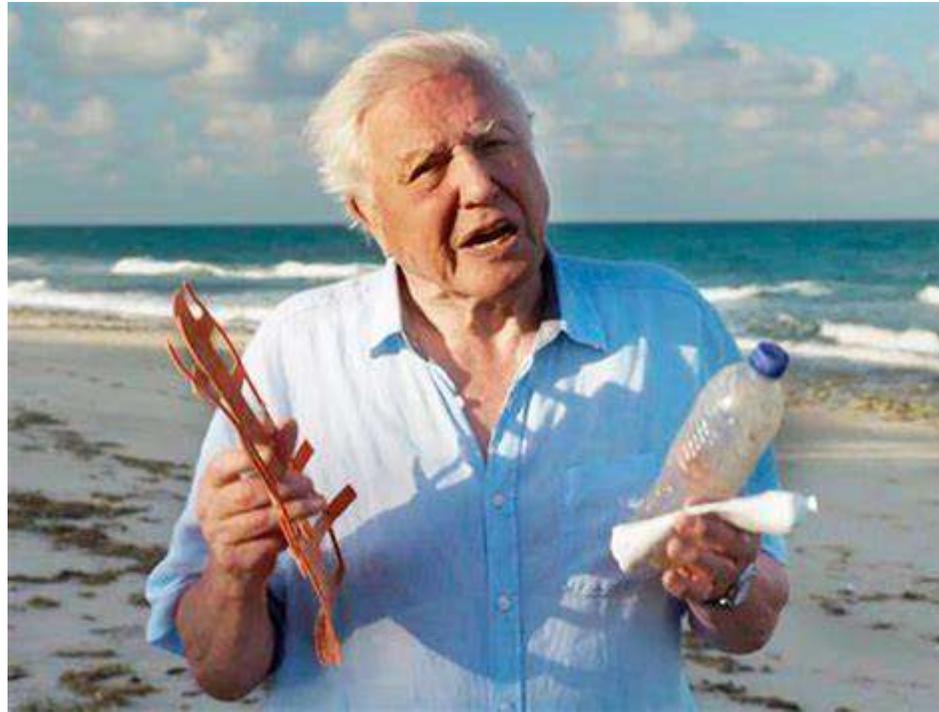
4<sup>th</sup> October, 2019

Single Use Plastics: From Pledge to Practice

Oliver Sherratt,  
Head of Environment,  
Durham County Council.

*Altogether better*





*"Right now, eight million tonnes of plastics ends up in the oceans every year. But you, ... have shown that, if we start doing those small steps..., we can before long really have an effect. The actions of just one of us may seem to be trivial and to have no effect. But the knowledge that there are ..., hundreds of thousands of people who are doing the same thing - that really does have an effect - so please join us." (Sir David Attenborough)*

*Altogether better*

# Background

## **24 January 2018 Durham County Council Resolution**

**Request that a report be brought to Corporate Overview and Scrutiny Management Board on the options for bringing an end to the use of unnecessary Single Use Plastics (SUP) in County Durham, taking account of the following measures to:**

- a) *enable Durham County Council to become a full signatory of the 'Plastic Free Pledge', by phasing out the use of unnecessary SUPs in all County Council buildings, and working with commissioning partners to end the purchase and procurement of SUPs through the DCC supply chain;*
- b) *encourage the County's businesses, organisations and residents to go 'plastic free,' working with best practice partners across the County to explore the creation of a 'plastic free network,' that could provide business support, practical guidelines and advice to help local businesses transition from SUPs to sustainable alternatives;*
- c) *to incentivise traders on Council land to sell re-usable or non-plastic biodegradable containers and invite customers to bring their own, with the aim of phasing out SUPs; including investigating the possibility of requiring food and drink vendors to avoid SUPs as a condition of their event permission, strengthening DCC's existing guidance for exhibitors and traders*

*Altogether better*



# So broken down that meant....

1. What was the Council doing to phase out SUPs. Could it sign a pledge?
2. What Partners in County Durham were doing, including businesses.
3. What could the Council do as a land owner and licencing authority as well as public events.

*Altogether better*



# Work to date: Action Plan

## Corporate Procurement Services

- Considered a range of 'Plastic Pledges'
- Introduced a bespoke local pledge for County Durham
- Adopted a SUP logo for Partner endorsement
- Undertook internal audits across DCC
- Updated the core list of supplies to remove single use plastics
- Produced and undertook a SUP survey with key suppliers
- Ensured DCC future contracts consider alternatives to SUP where possible
- Engaged with contractors via the North East Procurement Organisation
- Provided advice on SUP reductions to other local authorities



# Adopted a bespoke Single Use Plastic Pledge for County Durham



*Altogether better*



# Single Use Plastic Pledge

- Matt Baker is one of the signatories of the SUP Pledge.



136  
pledges  
across  
County  
Durham  
from  
individuals,  
schools,  
community  
groups and  
businesses!



## SUP Logo



*Altogether better*

- Task group adopted the SUP logo in August 2019,
- To be adopted by Partner organisations and suppliers,
- DCC to recognise the commitment to reduce SUPs via it's procurement processes,
- Working with the North East Procurement Organisation to adopt a regional SUP reduction pledge based on DCC's example.



# Work to date: Action Plan

## DCC Catering Services

- Removed 90% of SUPs across DCC catering services
- Introduced a DCC reusable cup
- Sourced alternatives to SUPs where possible
- Identified SUP usage across Culture and Sport catering venues, and de
- Designed and planned new takeaway concepts for new civic menu roll out.



*Altogether better*



# Work to date: Action Plan

## Consumer Protection Services

- Reviewed the DCC Licensing Act Policy in order to incorporate the reduction of or alternatives to SUPs where possible.
- Considered the DCC Street Trading Policy in order for alternatives to SUPs be provided where possible.
- Considered the DCC Market Operator Agreements.



*Altogether better*



# Work to date: Action Plan

## Education

- Engaged with DCC schools catering provider
- Developed and promote circular economy learning resources
- Promoting the example of St.Bede's, Sacriston as a best practice example to other schools



St Bede's RCVA Primary School, Sacriston

*Altogether better*



# Work to date: Action Plan

## Highways

- Trialled the use of pelletised plastic within road construction
- Received an national APSE award (innovation category)
- Submitted a national funding bid to Department of Transport to expand the scheme



*Altogether better*

# Work to date: Action Plan

## Waste Management

- Provided key communications to the public in relation to how SUPs can be prevented.
- Delivered education talks to schools, community groups, AAPs etc
- Introduced on street recycling provision in Durham City;
- Implemented recycling of street litter collected by DCC.
- Engaged with Change Advocates to raise awareness of SUPs
- Reviewed all DCC owned buildings to ensure the internal recycling schemes are being used correctly.
- Introduced Walker's crisp packet collection points in DCC buildings.



*Altogether better*



# Work to date: Action Plan

## Culture and Sport

- Removed SUP confetti at the Gala Theatre and replace with sustainable alternative.
- Phased out the supply of SUP blue overshoes at DCC owned leisure centres.
- Promoted the SUP message to producers and traders.
- Commitment to the reduction of SUPs at the Gala Theatre.
- Rolled out successes at the Gala Theatre to other Culture and Sport run facilities.



*Altogether better*

# Work to date: Action Plan

## External Partner Engagement

- Continue the development of a 'plastic free network' with Durham BiD in relation to providing key messages around sourcing alternatives to SUPs.
- Promote Northumbrian Water's Refill Campaign across County Durham.
- Encourage organisations and partners to join the North East Nature Partnership's Environment Accreditation Scheme.
- Replicated best practice examples of reusable/washable food containers.
- Promoted further beach clean ups with staff and external partner organisations.



*Altogether better*



# Working with Partners

## Northumbrian Water – Refill Campaign



There are 87 Refill locations across County Durham!

*Altogether better*



# Work to date: Action Plan

## Communications

- Promoted the work of the SUP task group via regular updates and features with Durham County News and other platforms.
- Ensured residents are informed of both why and when alternatives to SUPs are being used.
- Ensured that clear information of the different types of plastics, identifying what can and cannot be recycled is provided to residents.
- Provided residents with an opportunity to identify how SUPs usage can be reduced.
- Developed a single use plastic information network across County Durham via a web based hub.

*Altogether better*

COUNTY DURHAM  
SINGLE USE  
PLASTICS  
PLEDGE



# Action Plan Summary

Area	Total Number of Actions	Completed	Outstanding	Completed %
Corporate Procurement Services	8	6	2	75%
DCC Catering Services	5	4	1	80%
Consumer Protection Services	3	1	2	33%
DCC Children and Young Peoples Services	3	1	2	33%
DCC Highways	1	1	0	100%
Waste Management	8	6	1	75%
Culture and Sport	5	3	2	60%
External Partner Engagement	6	5	1	83%
Communications	6	4	2	67%

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# Next Steps

- Develop further the County Durham SUP network;
- Develop further education and awareness materials e.g. living without SUPs;
- Continue to audit SUP usage;
- Promote further the Environmental accreditation scheme and audit for organisations
- Promote more Refill stations across County Durham
- Work with NEPO to influence the supply chain

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# Summary:

- Established a Partnership Task Group in February 2018
- Audited DCC practices
- Engaged with suppliers and carried out site visits
- Identified and implemented 'early wins'
- Developed SUP report and action plans.
- Reported to Scrutiny in November 2018
- Reported to Cabinet in February 2019
- Implementing the SUP Action Plan
- Adopted a bespoke County Durham SUP pledge in March 2019
- Adopted a SUP logo for partner / supplier endorsement
- Promoting a County Durham SUP network
- Assisted other Councils locally & nationally in relation to the SUP reduction agenda and procurement processes.

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# Task Group Recognition

- Short listed in the national Local Authority Recycling Advisory Committee (LARAC) Awards
- Short listed in the local County Durham Environment Awards



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# Recommendations

- Note the considerable work of the SUP task group to date in reducing SUPs by the Council and Partners ahead of statutory legislation being set via the Government's Resources & Waste Strategy;
- Help encourage the County Durham SUP network in order to influence behavioural change.

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Join our network and take action to help  
reduce SUPs in County Durham

<http://www.durham.gov.uk/singleuseplastics>

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**COUNTY DURHAM  
SINGLE USE  
PLASTICS  
PLEDGE**

Could you carry a reusable shopping bag, swap to a reusable coffee cup or stop using plastic straws?

Many County Durham businesses, schools, groups and individuals have already signed our County Durham Single Use Plastics Pledge. Could you?

You can pledge to do as little or as much as you can to help reduce the amount of single use plastics.

Find out more and sign up:  
[www.durham.gov.uk/singleuseplastics](http://www.durham.gov.uk/singleuseplastics)



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Durham**  
County Durham Partnership

# Any questions?

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**Environment and Sustainable  
Communities Overview and Scrutiny  
Committee**



**4 October 2019**

**Regeneration and Local Services –  
Final Revenue and Capital Outturn  
2018/19**

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**Report of Corporate Directors**

**John Hewitt, Corporate Director of Resources**

**Ian Thompson, Corporate Director Regeneration and Local  
Services**

**Electoral division(s) affected:**

Countywide

**Purpose of the Report**

- 1 To provide details of the final outturn for this service area highlighting major variances in comparison with the budget, based on the position to the end of March 2019.

**Executive summary**

- 2 This report provides an overview of the final outturn for 2018/19. It provides an analysis of the budgets and forecast outturn for the service areas falling under the remit of this Overview and Scrutiny Committee and complements the reports considered and agreed by Cabinet on a quarterly basis.
- 3 The final position is that there is a revenue overspend of £0.353 million, against a revised budget of £78.276 million.
- 4 The revised service capital budget is £34.773 million and this was overspent by £4.088 million by year-end.
- 5 Details of the reasons for under and overspending against relevant budget heads is disclosed in the report.

## Recommendation(s)

- 6 Environment and Sustainable Communities Overview and Scrutiny Committee is requested to note the contents of this report.

## Background

- 7 County Council approved the Revenue and Capital budgets for 2018/19 at its meeting on 21 February 2018. These budgets have subsequently been revised to account for changes in grant (additions/reductions), budget transfers between service groupings and budget re-profiling between years (in terms of capital). This report covers the financial position for the following budgets of the services within the scope of this committee;
- (a) Revenue Budget - £78.276million
  - (b) Capital Programme – £33.356 million
- 8 The summary financial statements contained in the report cover the financial year 2018/19 and show: -
- (a) The approved annual budget;
  - (b) The forecast of income and expenditure as recorded in the Council's financial management system;
  - (c) The variance between the annual budget and the forecast outturn;
  - (d) For the revenue budget, adjustments for items outside of the cash limit (outside of the Service's control) to take into account such items as redundancies met from the strategic reserve, capital charges and use of / or contributions to earmarked reserves.

## Forecast Revenue Outturn 2018/19

- 9 The service is reporting a cash limit overspend of **£0.353 million** against a revised budget of **£78.276 million**.
- 10 The following table shows the revenue outturn position analysed by Head of Service area.

## Service Budget - Analysis by Head of Service £'000

Head of Service Grouping	2018/19 Budget £'000	Final outturn £'000	Variance (under) / over spend £'000	Items Outside Cash Limit – Transfers to / From Reserves £'000	Cash Limit Variance £'000
Central Costs	1,774	8,791	7,017	(6,988)	<b>28</b>
Direct Services	45,697	49,135	3,438	(2,805)	<b>634</b>
Business Support	2,503	1,484	(1,019)	846	<b>(173)</b>
Culture & Sport	12,544	22,436	9,892	(9,935)	<b>(43)</b>
Technical Services	10,778	3,118	(7,660)	7,640	<b>(20)</b>
Environment, Health & Consumer Protection	4,980	4,344	(636)	563	<b>(74)</b>
<b>NET EXPENDITURE</b>	<b>78,276</b>	<b>89,308</b>	<b>11,032</b>	<b>(10,679)</b>	<b>353</b>

### Cash Limit Outturn – Explanation of Over and Under Spending

- 11 The final revenue outturn for 2018/19 is over budget against the cash limit by £0.353 million, after taking account of the forecast use of reserves, and items outside the cash limit.
- 12 The main reasons accounting for the outturn position are shown below:
- Direct Services was £0.634 million overspent. This was mainly due to overspends on waste disposal contracts of £0.470 million, relating to the downturn in the materials recycling market and waste contamination, along with unachieved MTFP savings in Fleet of £0.170 million, that were dependent on a review of craft worker terms and conditions.
  - Culture and Sport was £43,000 underspent. Additional income of £0.600 million relating to a change in the VAT treatment of Leisure income was achieved in year, but this was offset by overspends of £0.338 million at the Gala Theatre, and a £0.303 million compensation payment to the third party contractor that operates Peterlee Leisure Centre. The compensation payment

related to reimbursement of income shortfalls due to refurbishment works at the facility. The revised VAT treatment has been factored into the 2019/20 budgets as a MTFP saving.

- Technical Services was £20,000 underspent. Included in the outturn is an overspend of £1.310 million within Highway Services, due to additional policy led expenditure on essential highways maintenance, mainly in relation to Category 1 and 2 defects. This overspend was partially offset by additional surpluses in Highways Services trading areas of £0.288 million, together with underspends in Design Services and Project and Programme Management of £0.266 million, due to employee vacancy savings and additional income. Strategic Highways and other service areas also had a net underspend of £0.780 million mainly due to employee savings and additional income.
- Business Support was £0.173 million underspent due to managed savings on vacant posts and reductions in hours, in advance of the Business Support Review, where MTFP savings are factored into MTFP9 across 2020/21 and 2021/22.
- Environment, Health and Consumer Protection was underspent by £74,000, with employee costs being £50,000 lower than budget due to vacant posts, and an over achievement of licensing income of £30,000, offset by small overspends elsewhere in the budgets.

13 **Appendix 2** provides a more detailed breakdown of variations across the service area contained within the revenue budget.

### **Capital Programme**

14 The capital programme was revised in May for budget re-phased from 2017/18. This increased the 2018/19 original budget. Further reports to the MOWG detailed further revisions, for grant additions/reductions, budget transfers and budget re-profiling into later years. The revised budget now stands at **£33.356 million**.

15 Summary financial performance to the end of March is shown below.

Service	Original Annual Budget 2018/19 £000	Revised Annual Budget 2018/19 £000	Forecast Outturn 2018/19 £000	Variance 2018/19 £000
Direct Services	5,877	4,394	4,176	(218)
Culture & Sport	2,867	2,350	1,683	(666)
Technical Services	26,029	31,955	31,554	(401)
Environment, Health & Consumer Protection	150	36	31	(5)
<b>Total</b>	<b>34,773</b>	<b>38,735</b>	<b>37,444</b>	<b>(1,290)</b>

16 As at 31 March 2018, the capital programme for 2018/19 was £34.773 million. The capital budget has subsequently been adjusted at MOWG meetings during the year as a result of additional funding sources being identified, along with virements in to future years, and this resulted in a final revised 2018/19 Capital Programme of £33.356 million. The final outturn was an underspend of £1.290 million.

17 The main reasons for the variance are as follows;

- **Direct Services** – underspend of £0.218 million. There were various schemes within this service area with underspends. The Household Waste Recycling Facility Replacement at Stainton Grove was underspent by £0.090 million.
- **Culture and Sport** – underspend of £0.666 million. The most significant underspend was on the Peterlee Library/ Leisure Centre Co-Location Project. The project has slipped over into 2019/20 and is anticipated to be completed by the end of April 2019.
- **Technical Services** – underspend of £0.401 million. There were various over and underspends across this service. The majority of the underspend relates to unused highways funding received late in the year from The Department for Transport. This will be rolled forward into 2019/20.

Background papers

- Cabinet Report (10 July 2019) – 2018/19 Final Outturn for the General Fund and Collection Fund.

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**Contact:** Philip Curran

Tel: 03000 261967

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## **Appendix 1: Implications**

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### **Legal Implications**

Not applicable.

### **Finance**

Financial implications are detailed throughout the report which provides an analysis of the revenue and capital outturn position.

### **Consultation**

Not applicable.

### **Equality and Diversity / Public Sector Equality Duty**

Not applicable.

### **Human Rights**

Not applicable.

### **Crime and Disorder**

Not applicable.

### **Staffing**

Not applicable.

### **Accommodation**

Not applicable.

### **Risk**

The consideration of regular budgetary control reports is a key component of the Council's Corporate and Financial Governance arrangements.

### **Procurement**

Not applicable.

## Appendix 2: Heads Of Service Analysis – Direct Services

	Variance	Explanation
<b>Head of D Services</b>	(13)	<b>(£13k)</b> underspend due to reduced hours for project officer and savings in supplies
<b>Building &amp; Facilities Mgt</b>	(626)	<b>(£228k)</b> underspend on R&M Divisions due to additional small scale construction works <b>(£178k)</b> underspend on Construction divisions due to workload secured <b>(£37k)</b> underspend on Compliance due to additional income secured <b>£4k</b> overspend on Catering facilities <b>(£13k)</b> underspend on Cleaning due to additional contracts <b>(£52k)</b> underspend on FM vacant posts, currently being filled <b>(£175k)</b> underspend on FM utilities <b>£67k</b> overspend on closed buildings with surplus costs, (Stanhope TH, Claypath, Front St Stanley, Galgate, Cleversferye, Claire House, Croft St, Hopper) <b>(£14k)</b> underspend on rechargeable SLA works
<b>Clean &amp; Green</b>	114	<b>£73k</b> overspend due to under achieving on 18/19 MTFP savings <b>£129k</b> overspend on subcontractors and supplies due to adhoc work <b>(£56k)</b> underspend re Hawthorn Coke Works (last year) <b>(£32k)</b> underspend re unbudgeted Commuted Sums from developers
<b>Depots</b>	147	<b>£42k</b> overspend due to 2018/19 MTFP (£30k) saving on security not yet implemented <b>£25k</b> overspend due mainly to additional urgent repairs turned down by capitalised maint <b>£57k</b> overspend on water charges at Morrison Busty <b>£23k</b> overspend following rent review at Beechburn, Crook
<b>Fleet</b>	323	<b>£131k</b> overspend due to 2018/19 MTFP restructure saving not yet identified <b>£45k</b> overspend due to 2016/17 MTFP Business Support saving not implemented <b>£147k</b> under achieved income on dayworks, of which the £2.8m budget is a high level estimate of non-routine repairs
<b>Neighbourhood Protection</b>	236	<b>£143k</b> overspend on Allotment repairs, on top of £100k extra budget from cash limits <b>£15k</b> overspend on bereavement services, mainly due to bungalow refurbishment and a reduction on bungalow rental income. <b>£38k</b> overspend on ASB, due to keeping extra member of staff in place when maternity leave returned <b>£18k</b> overspend on pest control, mainly due to under-achieved external income to cover additional staff <b>£22k</b> overspend on other areas
<b>Refuse &amp; Recycling</b>	231	<b>£281k</b> overspend on staffing mainly due to £127k Standby payments for 5 years for Catch Up days and increased agency cover <b>£83k</b> overspend on transport costs mainly due to increased fuel costs in year <b>(£160k)</b> over-achievement on income, due mainly to additional Trade Waste income <b>£27k</b> overspend on Waste Transfer Stations, mainly increased business rates
<b>Strategic Waste</b>	221	<b>19/20 Savings Achieved</b> <b>(£259k)</b> underspend on Garden Waste, (£71k) on treatment contract and (£181k) over-achieved income <b>Other</b> <b>(£80k)</b> underspend on Garden Waste, (£26k) agency and (£54k) supplies <b>(£36k)</b> underspend on employees due mainly to reduced hours <b>£31k</b> overspend on business rates at Joint Stocks <b>£476k</b> overspend on contracts, £79k overspend on residual waste, £183k overspend on haulage, £17k overspend on HWRC, £284k overspend on MRF which includes £92k provision for contamination penalty, (£87k) underspend on Leachate, power generation maintenance and other contracts <b>£45k</b> under-achievement on power generation income at Joint Stocks due to issues with gas capacity and efficiency of the machines <b>£44k</b> under achievement on income from commercial trade customers and soil imports
<b>TOTAL</b>	<b>633</b>	

## Appendix 2: Heads Of Service Analysis – Culture & Sport

	Variance	Explanation
<b>Culture &amp; Sport Management</b>	281	This is principally the MTFP savings figure for 18/19 while the savings from the management restructure occurred across the services.
<b>Service Development</b>	446	(15k) underspend net saving on Wellbeing Service Manager offset by inability to achieve staff turnover savings 393k overspend mainly due to income shortfalls on Gala Theatre and Cinema (103k) underspend in SD Wellbeing arising from staff vacancies. (76k) under budget in SD Growing & Learning due to the maternity cover for a museums and collections manager offset by a number of smaller savings across the service. (34k) SD Growing & Learning EFP due to additional income projected on Prison contracts. 282k overspend in SD Improvement & Development mainly due to compensation for income shortfall at Peterlee LC during improvement works.
<b>Locality Delivery- Mgt</b>	(60)	(60k) underspend in Locality Management due to a Service Manager vacancy.
<b>Locality 1</b>	(248)	51k Locality 1 - overspend at Killhope mainly due to under achieved income. (203k) Locality 1 - under budget on L1 Leisure Centres largely due to over-achieved income (VAT) and reduced Premises costs. (96k) Locality 1 - (44) saving on L1 Libraries and Bishop Auckland Town Hall mainly due to lower than expected staff costs.
<b>Locality 2</b>	(336)	(201k) Locality 2 underspend due to over-achieved income (VAT) and reduced Premises costs. (76k) Locality 2 -overspend at Hardwick Park offset by one off income at Wharton Park. (59k) saving on Libraries mainly due to reduced Premises and Supplies costs
<b>Locality 3</b>	(287)	(201k) Locality 2 underspend due to over-achieved income (VAT) and reduced Premises costs. (40k) Locality 3 - minor overspends across a number of Libraries. (46k) Locality 3 - overspend on Gala cost centres mainly due to additional Employee costs and reduced income projections offset by minor savings at Durham Town Hall.
<b>Derwentside Culture &amp; Sport</b>	116	£116k overspend on employee costs due to the part year effect of salary harmonisation.
<b>Redundant Cost Centres</b>	45	45k Debt pertaining to Locomotion written off
<b>TOTAL</b>	(43)	

## Appendix 2: Heads Of Service Analysis – Technical Services

	Variance	Explanation
<b>Head of Technical Services</b>	8	Minor overspend on Employees re turnover savings and maintenance challenge fund costs.
<b>Design - PPM</b>	(110)	Underspend of (124) on Employees, Transport and Supplies due to vacancies and other savings, offset by reduced recharge Income of 14.
<b>Design - Building Services</b>	(156)	Underspend of (168) on Employees and Agency due to vacancies and (4) on Premises, plus increased Income of (220). Offset by overspend of 236 on Supplies Agency and Transport due to additional consultant fees and software.
<b>Highways Services Trading</b>	(288)	Additional income of (3,753) generated by trading activities in Highways, Street Lighting and Commercial Group, offset by additional related cost of sales of 3,465 on Employees, Supplies and Agency.
<b>Highways Services Non-Trading</b>	1,402	Overspend of 1,310 on Highways Services Revenue for additional scheduled work on Category 1 and 2 highways repair work, street lighting and cable testing. Underspend of (9) on Training due to increased Income. Overspend of 28 on Stores due to reduced Income and overspend of 73 on Inventory mostly from invoice variations. All overspends to be partially offset by additional surplus on trading activities.
<b>Strategic Highways</b>	(876)	Underspend of (380) on Employees due to vacancies and reduced hours in Road Safety, Traffic, Drainage and Asset Management, offset by additional overtime and agency staff.
		Net overspend of 6 on Premises across all service areas including rates and electricity costs.
		Overspend of 15 on Supplies and Services for 20mph zones Road Safety educational work, DEFRA grant funded drainage work, uniforms, professional fees and ICT costs, offset by savings on printing, equipment and other costs.
		Overspend of 72 on Agency. Additional spend of 42 on Section 38 supervision and rechargeable works in Asset Management. Additional spend of 35 on consultants and rechargeable works in Traffic & Street Works. Additional spend of 25 on contractors in Drainage and saving of (20) on column testing in Street Lighting and (10) in other service areas.
		Underspend of (26) on Transport car allowances and fuel largely in Traffic & Street Works and Asset Management.
		Overspend of 23 on Debt Written-Off in Street Lighting.
		Additional Income of (586). Drainage additional SUDS and planning fees and Government grant of (94). Traffic & Street Works additional network charges of (97). Asset Management additional Section 38 and other income of (265). Road Safety reduced grant income offset by increased fees income with net under recovery of 45. Structures additional recharges of (6) and Street Lighting additional SLA income of (13). The 20mph reserve was applied as Income of (156) in Traffic & Street Works to reflect work done on schemes.
<b>TOTAL</b>	<b>(20)</b>	

## Appendix 2: Heads Of Service Analysis – Other Costs

	Variance	Explanation
<b>Business Support</b>	(173)	Underspend of (171) on Employees and Transport due to current vacancies and reduced hours plus increased income of (71) from recharges and other income offsetting additional Supplies costs of 69.
<b>NS Central Costs</b>	28	Recharged union support costs.
<b>RED Central Costs</b>	24	Small variance due to the movement in bad debt provision.
<b>Corporate Director</b>	28	Small variance due to appointment costs of the new Head of Corporate Land and Property Service.
<b>TOTAL</b>	<b>(93)</b>	

## Appendix 2: Heads Of Service Analysis – EHCP

	Variance	Explanation
<b>Head of EHCP</b>	35	<b>£20k</b> overspend on training re Bond Solon, drone training <b>(£17k)</b> underspend on IT where the Civica bill for 18/19 was paid in full in 17/18 <b>£4k</b> overspend on annual Civica maintenance contract <b>£14k</b> overspend on subscription re RH Environment Solutions <b>£11k</b> overspend on conferences i.e. £6k on IQ Management <b>£3k</b> overspend on other areas
<b>Consumer Protection</b>	33	<b>(£98k)</b> underspend on staff due to vacancies, reduced hours and maternity leave <b>(£9k)</b> underspend on rates and repairs costs in relation to Markets <b>£32k</b> overspend on supplies and services mainly due to legal fees and forensic exam costs <b>£108k</b> under achievement on income, which appears to be a historical issue
<b>Health Protection</b>	(80)	<b>(£17k)</b> underspend on staffing <b>(£15k)</b> underspend on transport costs, i.e. car mileage and pool cars <b>(£17k)</b> underspend on general supplies and services such as telephones and sampling budgets <b>(£31k)</b> over achievement on income due to the new animal licencing regime, offset by the new Community and Animal Health Inspector post and loss on Feed income
<b>Environmental Protection</b>	(62)	<b>£44k</b> overspend on staffing mainly due to unachieved staff turnover <b>(£9k)</b> underspend on transport costs, i.e. car mileage <b>£10k</b> overspend on supplies, mainly due to £29k Evenwood Fire <b>(£107k)</b> over-achievement on income, mainly due to additional £51k HMO licencing income and an additional £40K contribution
<b>TOTAL</b>	<b>(74)</b>	



FINANCIAL YEAR 2018 / 19  
QUARTER 4

**REGENERATION & LOCAL SERVICES**  
(ENVIRONMENT & SUSTAINABLE COMMUNITIES)  
**REVENUE & CAPITAL OUTTURN**

Phil Curran  
Finance Manager  
(Resources – Regeneration & Local Services Finance)

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# OVERVIEW

- Service Budgets - Background
- Revenue Forecast Outturn and Variance Explanations
- Capital Forecast Outturn and Variance Explanations

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# ANALYSIS BY HEAD OF SERVICE

	Revised Base Budget 2018/19 £'000	Q4 Outturn (Apr- Mar) £'000	Reserves & O/s Cash Limit £'000	Variance Over/ (Under) £'000
Central Costs	1,774	8,791	(6,988)	28
Direct Services	45,697	49,135	(2,805)	634
Business Support	2,503	1,484	846	(173)
Culture & Sport	12,544	22,436	(9,935)	(43)
Environment, Health & Consumer Protection	4,980	4,344	563	(74)
Technical Services	10,778	3,118	7,640	(20)
<b>Overall Total</b>	<b>78,276</b>	<b>89,308</b>	<b>(10,679)</b>	<b>353</b>

# Reasons for variances

• Overspend on Waste Contracts	£0.470m
• Additional VAT income - Culture & Sport	(£0.600m)
• Overspends at Gala & Peterlee LC	£0.641m
• Underspend in Business Support	(£0.173m)
• Miscellaneous overspends	£0.015m
	-----
	<b>£0.353m</b>
	-----

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# CAPITAL OUTTURN

<b>Head of Service</b>	<b>Revised Budget £'000</b>	<b>Outturn £'000</b>	<b>Variance £'000</b>
Direct Services	4,394	4,176	(218)
Culture & Sport	2,350	1,683	(666)
Technical Services	31,955	31,554	(401)
Environment, Health & Consumer Protection	36	31	(5)
<b>Total</b>	<b>38,735</b>	<b>37,444</b>	<b>(1,290)</b>

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# Reasons for Capital Variance

- Underspends on HWRC facility (€0.090m)
  - Underspend on Culture & Sport schemes (€0.666m)
  - Underspends on Highways Schemes (€0.401m)
- **(€1.290m)**

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ANY QUESTIONS?

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**Environment and Sustainable  
Communities Overview and Scrutiny  
Committee**



**4 October 2019**

**Regeneration and Local Services –  
Quarter 1: Forecast of Revenue and  
Capital Outturn 2019/20**

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**Report of Corporate Directors**

**John Hewitt, Corporate Director of Resources**

**Ian Thompson, Corporate Director Regeneration and Local  
Services**

**Electoral division(s) affected:**

Countywide

**Purpose of the Report**

- 1 To provide details of the forecast outturn budget for this service area highlighting major variances in comparison with the budget, based on the position to the end of Quarter 1 (30 June 2019).

**Executive summary**

- 2 This report provides an overview of the updated forecast of outturn, based on the position at Quarter 1, 2019/20. It provides an analysis of the budgets and forecast outturn for the service areas falling under the remit of this Overview and Scrutiny Committee and complements the reports considered and agreed by Cabinet on a quarterly basis.
- 3 The updated position is that there is a forecast revenue overspend of £1.158 million, against a revised budget of £73.921 million.
- 4 The revised service capital budget is £50.661 million and this is forecast to be fully spent by year-end.
- 5 Details of the reasons for under and overspending against relevant budget heads is disclosed in the report.

## Recommendation(s)

- 6 Environment and Sustainable Communities Overview and Scrutiny Committee is requested to note the contents of this report.

## Background

- 7 County Council approved the Revenue and Capital budgets for 2019/20 at its meeting on 20 February 2019. These budgets have subsequently been revised to account for changes in grant (additions/reductions), budget transfers between service groupings and budget re-profiling between years (in terms of capital). This report covers the financial position for the following budgets of the services within the scope of this committee;
- (a) Revenue Budget - £73.921million
  - (b) Capital Programme – £50.661 million
- 8 The summary financial statements contained in the report cover the financial year 2019/20 and show: -
- (a) The approved annual budget;
  - (b) The forecast of income and expenditure as recorded in the Council's financial management system;
  - (c) The variance between the annual budget and the forecast outturn;
  - (d) For the revenue budget, adjustments for items outside of the cash limit (outside of the Service's control) to take into account such items as redundancies met from the strategic reserve, capital charges and use of / or contributions to earmarked reserves.

## Forecast Revenue Outturn 2019/20

- 9 The service is reporting a cash limit overspend of **£1.158 million** against a revised budget of **£73.921 million**.
- 10 The following table shows the revenue outturn position analysed by Head of Service area.

## Service Budget - Analysis by Head of Service £'000

Head of Service Grouping	2019/20 Budget £'000	Forecast of outturn £'000	Variance (under) / over spend £'000	Items Outside Cash Limit – Transfers to / From Reserves £'000	Cash Limit Variance QTR1 £'000
Central Costs	354	354	0	0	0
Environmental Services	46,269	47,693	1,424	(142)	1,282
Culture & Sport	11,488	12,465	976	(369)	607
Technical Services	11,102	10,931	(170)	0	(170)
Environment, Health & Consumer Protection	4,090	4,107	17	(11)	6
Corporate Property & land	618	51	(567)	0	(567)
<b>NET EXPENDITURE</b>	<b>73,921</b>	<b>75,601</b>	<b>1,680</b>	<b>(522)</b>	<b>1,158</b>

### Cash Limit Outturn – Explanation of Over and Under Spending

- 11 The forecast revenue outturn for 2019/20 is over budget against the cash limit by £1.158 million, after taking account of the forecast use of reserves, and items outside the cash limit.
- 12 The main reasons accounting for the outturn position are shown below:
  - Environmental Services is forecast to be £1.282 million overspent. This is mainly as a result of forecast overspends on waste contracts of £0.720 million, relating to increased tonnages, a £66,000 overspend following a business rates revaluation at the Joint Stocks landfill site, a £98,000 overspend in Neighbourhood Protection following a group regrading and a £0.121 million overspend at Meadowfield depot following receipt of a trade effluent water bill which was backdated to April 2016. There are also unachieved MTFP savings within Fleet Services of £0.204 million and within Clean and Green Services of £73,000;
  - Culture and Sport is forecast to be overspent by £0.607 million. This is mainly the result of an overspend of £0.257 million at the Gala Theatre and a £0.159 million overspend relating to former

Derwentside Culture and Sport. In addition, there are £0.209 million of unachieved MTFP savings pending a service restructure;

- Technical Services is forecast to be £0.170 million underspent. There is a forecast overspend of £0.592 million attributable to additional policy led expenditure on highways maintenance, mainly in relation to Category 1 and 2 defects and footway maintenance, which is offset by additional surpluses generated within the Highways Services Trading Accounts of £0.627 million. There are also managed employee underspends of £0.350 million due to vacancies, but this is partially offset by an overspend of £0.264 million on drainage inspections;
- Corporate Property and Land is forecast to be £0.567 million underspent. This is mainly due to managed savings from vacant posts of £0.257 million, an underspend on utilities of £0.231 million and additional workloads in Building Services producing an extra £0.194 million of trading income surplus. These underspends are partially offset by an £80,000 overspend on the Catering Service and £35,000 of unachieved MTFP savings, where the anticipated restructure within this newly created service is currently being reviewed by the recently appointed Head of Service;
- Environment, Health and Consumer Protection is forecast to overspend by £6,000. This is mainly due to a forecast under achievement of licensing income of £0.131 million, partially offset by managed underspends relating to vacant posts of £0.116 million, underspends on transport related expenses of £31,000, and a £8,000 forecast underspend on supplies, partially offset by £30,000 of additional costs relating to contamination from the Evenwood fire.

- 13 **Appendix 2** provides a more detailed breakdown of variations across the service area contained within the revenue budget.

### Capital Programme

- 14 The capital programme was revised in May for budget re-phased from 2018/19. This increased the 2019/20 original budget. Further reports to the MOWG detailed further revisions, for grant additions/reductions, budget transfers and budget re-profiling into later years. The revised budget now stands at **£50.661 million**.

15 Summary financial performance to the end of June is shown below.

<b>Service</b>	<b>Original Annual Budget 2019/20 £000</b>	<b>Revised Annual Budget 2019/20 £000</b>	<b>Forecast Outturn 2019/20 £000</b>	<b>Variance 2019/20 £000</b>
Environmental Services	2,908	2,978	2,978	0
Culture & Sport	3,133	3,133	3,133	0
Technical Services	29,977	30,155	30,155	0
Environment, Health & Consumer Protection	119	119	119	0
Corporate Property & Land	14,498	14,276	14,276	0
<b>Total</b>	<b>50,636</b>	<b>50,661</b>	<b>50,661</b>	<b>0</b>

16 As at 31 March 2019, the capital programme for 2019/20 was £50.636 million. The capital budget has subsequently been adjusted at MOWG meetings during the year as a result of additional funding sources being identified, along with virements in to future years, and this has now resulted in a revised 2019/20 Capital Programme of £50.661 million. It is currently anticipated that the full budget will be spent in 2019/20.

### **Background papers**

- Cabinet Report (11 September 2019) – Forecast of Revenue and Capital Outturn 2019/20 – Period to 30 June 2019.

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**Contact:** Philip Curran

Tel: 03000 261967

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## **Appendix 1: Implications**

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### **Legal Implications**

Not applicable.

### **Finance**

Financial implications are detailed throughout the report which provides an analysis of the revenue and capital projected outturn position.

### **Consultation**

Not applicable.

### **Equality and Diversity / Public Sector Equality Duty**

Not applicable.

### **Human Rights**

Not applicable.

### **Crime and Disorder**

Not applicable.

### **Staffing**

Not applicable.

### **Accommodation**

Not applicable.

### **Risk**

The consideration of regular budgetary control reports is a key component of the Council's Corporate and Financial Governance arrangements.

### **Procurement**

Not applicable.

## Appendix 2: Heads Of Service Analysis – Environmental Services

	Variance	Explanation
<b>Head of Environment</b>	33	<b>£33k</b> overspend due to legal fees
<b>Environment &amp; Design</b>	0	No Variance
<b>North Penines AONB</b>	0	No Variance
<b>Clean &amp; Green</b>	94	<b>£73k</b> overspend due to unachieved 18/19 savings <b>£12k</b> overspend on premises costs at public conveniences <b>£14k</b> overspend on supplies due to additional In Bloom work Cricket World Cup <b>(£38k)</b> underspend re unbudgeted Commuted Sums from developers <b>(£27k)</b> overachievement of income mainly due to SLA's with Local Authorities and Parish Councils <b>(£7k)</b> underspend on Countryside Management due to £30k budget shortfall, offset by vacant post <b>£48k</b> overspend at Wharton Park due to incorrect income budgets <b>£39k</b> overspend at Hardwick Park due to shortfall on running costs budget <b>(£20k)</b> underspend at Hardwick Park Cafe
<b>Depots</b>	175	<b>£37k</b> overspend due to 2018/19 MTFP (£30k) saving on security not yet implemented <b>£121k</b> overspend on Water, due mainly to Trade Effluent charge from April 16 not previously alerted to <b>£12k</b> overspend for additional CCTV upgrades at Meadowfield
<b>Fleet</b>	179	<b>£131k</b> overspend due to 2018/19 MTFP restructure saving not yet identified <b>£43k</b> overspend due to 2016/17 MTFP Business Support saving not implemented
<b>Neighbourhood Protection</b>	143	<b>£75k</b> overspend on Neighbourhood Wardens due mainly to pay increase of £98k in yr 1 <b>£23k</b> overspend on ASB due to maternity cover and reduced income from the Police <b>£26k</b> overspend on Bereavement Serv due to unachieved income and paupers burials
<b>Refuse &amp; Recycling</b>	(25)	<b>£20k</b> overspend on staffing <b>(£46k)</b> underspend on transport due to reduced use of hired vehicles <b>£31k</b> overspend on supplies due to unbudgeted costs to remove and re-fit camera and brakesafe equipment on new vehicles <b>(£31k)</b> underspend on income due mainly to additional bin sales
<b>Strategic Waste</b>	682	<b>(£46k)</b> underspend on staffing due to vacant posts <b>£66k</b> overspend on business rates at Joint Stocks site <b>£717k</b> overspend on Waste Contracts (Residual £210k; Haulage £194k; HWRC £92k; Materials Recycling £151k; External Contract Advice £70k) <b>(£141k)</b> underspend on Garden Waste scheme where the sign ups have not fallen as much as forecast <b>£96k</b> overspend on Income (Power generation £75k; Soil Imports £50k; Trade Waste Disposal (£29k) <b>(£10k)</b> underspend other areas
<b>TOTAL</b>	<b>1,282</b>	

## Appendix 2: Heads Of Service Analysis – Culture & Sport

	Variance	Explanation
<b>Culture &amp; Sport Management</b>	209	MTFP Savings to be achieved pending restructure
<b>Service Development</b>	194	<b>Place &amp; Experience £257k over budget</b> - overspends at Gala Theatre, Cinema and Technical principally due to income shortfalls.
		<b>Wellbeing (£74k) under budget</b> - due to 2 vacant posts
		<b>Growing &amp; Learning (£49k) under budget</b> - mainly due to vacant posts in Stock & Distribution
		<b>Improvement &amp; Development £112 over budget</b> - overspent on leisure contracts including payments to 1Life.
		<b>Externally Funded (£52k) under budget</b> - surplus on the prison library service
<b>Locality Delivery- Mgt</b>	3	Minor variance
<b>Locality 1</b>	76	<b>Leisure Centres £83k over budget</b> - arising from variances in the employee and income budgets.
		<b>Libraries £16k over budget</b> - minor variances.
		<b>BATH/Killhope (£25k) under budget</b> - an underspend at BATH (£47k) mainly from the library offset by an over spend at Killhope of £22k
<b>Locality 2</b>	112	<b>Operations L2 £12k over budget</b> - inability to meet staff turnover savings
		<b>Leisure Centres £90k over budget</b> - arising from variances in the employee and income budgets.
		<b>Libraries £10k over budget</b> - minor variances.
<b>Locality 3</b>	(154)	<b>Leisure Centres (£99k) under budget</b> - arising from over achievement of income and other minor variances.
		<b>Libraries (£64k) under budget</b> - minor variances across a number of cost centres.
		<b>Durham Town Hall/Gala Staffing and Box Office 9k over budget</b> - minor variances across all budget heads.
<b>Visit County Durham</b>	8	<b>VCD 8k</b> Minor variance due arising from staff turnover savings
<b>Derwentside Culture &amp; Sport</b>	159	Primarily salary costs across all centres arising from salary harmonisation
<b>TOTAL</b>	<b>607</b>	

## Appendix 2: Heads Of Service Analysis – Technical Services

	Variance	Explanation
<b>Head of Technical Services</b>	4	Minor overspend on Employees re turnover savings.
<b>Construction PPM Unit</b>	(37)	Underspend of (41) on Employees, offset by overspend on Transport of 4.
<b>Highways Services Trading</b>	(627)	Additional income of (1,287) generated by trading activities in Highways, Street Lighting and Commercial Group, offset by additional related cost of sales of 660 on Employees, Supplies and Agency.
<b>Highways Services Non-Trading</b>	540	Overspend of 592 on Highways Services Revenue for additional scheduled work on Category 1 and 2 highways repair work, street lighting and cable testing. Overspend of 3 on Training due to increased training expenses. Underspend of (55) on Inventory mostly from invoice variations. All overspends to be partially offset by additional surplus on trading activities.
<b>Strategic Highways</b>	(50)	Underspend of (350) on Employees due to vacancies and reduced hours in Drainage, Traffic, Road Safety and Asset Management, offset by additional overtime and agency staff.
		Overspend of 5 on Supplies and Services for licences and other hired services.
		Overspend of 277 on Agency. Saving of (9) on contract payments in Road Safety. Additional spend of 9 on Section 38 supervision and rechargeable works in Asset Management. Additional spend of 13 on consultants and rechargeable works in Traffic. Additional spend of 264 on contractors in Drainage due to loss of budget.
		Overspend of 14 on Transport car allowances and fuel largely in Traffic.
		Under recovered Income of 4. Drainage additional SUDS and planning fees and Government grant of (45). Asset Management reduced sponsorship and other income of 20. Road Safety reduced contributions and fee income of 29.
<b>TOTAL</b>	<b>(170)</b>	

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## Appendix 2: Heads Of Service Analysis – EHCP

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	Variance	Explanation
<b>Head of EHCP</b>	<b>(8)</b>	<b>(£18k)</b> underspend on staffing following the realignment of scp's and pension to correct points <b>£10k</b> overspend due to Civica annual licence fee
<b>Consumer Protection</b>	76	<b>(£69k)</b> underspend on staffing due to vacancies and reduced hours <b>(£5k)</b> underspend on repair costs in relation to markets <b>£12k</b> overspend on supplies in relation to legal expenses and court costs
<b>Health Protection</b>	<b>(30)</b>	<b>(£8k)</b> underspend on staffing due to vacancies and reduced hours (£26k); proposed agency cover £6k; proposed cover from fire authority £12k <b>(£19k)</b> underspend on transport costs, i.e. car allowances and pool cars <b>(£10k)</b> underspend on general supplies and services <b>£7k</b> under achievement of income due to reduced
<b>Environmental Protection</b>	<b>(33)</b>	<b>(£21k)</b> underspend on staffing due to vacancies and reduced hours <b>(£12k)</b> underspend on transport costs, i.e. car allowances and pool cars <b>(£16k)</b> underspend on supplies and services, mainly due to professional fees not required
<b>TOTAL</b>	<b>6</b>	

## Appendix 2: Heads Of Service Analysis – Corporate Property & Land

	Variance	Explanation
<b>Head of CPAL</b>	<b>(43)</b>	<b>(£43k)</b> underspend on staffing due to postholder starting mid year
<b>Assets</b>	<b>(80)</b>	<p><b>(£26k)</b> underspend on Staffing - 7 vacancies, There are 11 unbudgeted temporary staff, offset by 6 vacant posts and a number of posts where staff are working reduced hours</p> <p><b>(£20k)</b> underspend re rent of land North Bondgate as lease has been surrendered</p> <p><b>(£50k)</b> underspend for unbudgeted rental income in Assets General</p> <p><b>£41k</b> overspend on Surveyor Fees income based on 19/20 disposal programme</p> <p><b>£116k</b> overspend at North Road Durham due to previous years' rental income to be paid to HCA</p> <p><b>(£24k)</b> underspend at Millennium Square for unbudgeted rent received from tenant</p> <p><b>£25k</b> overspend on Property Surveys which have also overspent in previous years</p> <p><b>(£60k)</b> underspend on Freemans Hydro scheme repairs</p> <p><b>£28k</b> overspend at Northumbria House where tenant receiving rent free period until Sept 19</p> <p><b>(£96k)</b> underspend at Priory House, receiving income which is not budgeted</p>
<b>Buildings &amp; FM</b>	<b>(302)</b>	<p><b>(£22k)</b> underspend on R&amp;M</p> <p><b>(£126k)</b> underspend on Construction</p> <p>Financial results are encouraging however more work is required to justify the divisional outputs in both Construction &amp; R&amp;M service. In Construction the main issue is the lack of a works programme for each division for the second half of the year. In R&amp;M the income levels require analysis to ensure that the labour resources are working to their assessed capacity.</p> <p><b>£35k</b> overspend on unachieved MTFP savings</p> <p><b>(£14k)</b> underspend in Business Development re maternity leave</p> <p><b>(£32k)</b> underspend in Compliance due to a general saving of £14k on supplies budgets; a £52k overachievement of income for SLAs; a £35k overspend on staffing re Apprentices</p> <p><b>(£17k)</b> staffing underspend due to vacant posts mid year, partially offset by agency</p> <p><b>£46k</b> overspend on closed buildings (Stanhope Town Hall, Claypath, Front St Stanley, Clevesferye, Croft St, Hopper House)</p> <p><b>(£10k)</b> underspend at Cuthbert resource centre, lease ended but retained budget</p> <p><b>(£231k)</b> underspend on utilities</p> <p><b>(£25k)</b> underspend re additional income for 02 mast at County Hall</p> <p><b>(£11k)</b> underspend on other areas FM</p> <p><b>£80k</b> overspend in Catering confirms the need to revise the model to operate as the County Hall shop does currently.</p>
<b>Building Design</b>	<b>(142)</b>	<p><b>(£180k)</b> underspend forecast on staffing this is due to vacant posts.</p> <p><b>£38k</b> overspend on Supplies which is not forecast to generate additional</p>
<b>TOTAL</b>	<b>(567)</b>	

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FINANCIAL YEAR 2019/20  
QUARTER 1

**REGENERATION & LOCAL SERVICES**  
(ENVIRONMENT & SUSTAINABLE COMMUNITIES)  
**REVENUE & CAPITAL OUTTURN**

Phil Curran  
Finance Manager  
(Resources – Regeneration & Local Services Finance)

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# OVERVIEW

- Service Budgets - Background
- Revenue Forecast Outturn and Variance Explanations
- Capital Forecast Outturn and Variance Explanations

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# ANALYSIS BY HEAD OF SERVICE

	Revised Base Budget 2019/20 £'000	Q1 Outturn (Apr-Jun)  £'000	Reserves & O/s Cash Limit  £'000	Variance Over/ (Under)  £'000
Central Costs	354	354	0	0
Direct Services	44,269	47,693	(142)	1,282
Culture & Sport	11,488	12,465	(369)	607
Technical Services	11,102	10,931	0	(170)
Corporate Property & Land	618	51	0	(567)
Env Health & Consumer Protection	4,090	4,107	(11)	6
<b>Overall Total</b>	<b>73,921</b>	<b>75,601</b>	<b>(522)</b>	<b>1,158</b>

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# Reasons for variances

• Overspend on waste contracts	£0.720m
• Unachieved MTFP savings	£0.486m
• Vacant posts in Corp Prop & Land	(£0.257m)
• Culture & Sport overspends	£0.416m
• Utilities Underspends	(£0.231m)
• Miscellaneous overspends	£0.024m

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**1.158m**  
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# CAPITAL OUTTURN

Head of Service	Revised Budget £'000	Outturn £'000	Variance £'000
Environmental Services	2,978	2,978	0
Culture & Sport	3,133	3,133	0
Technical Services	30,155	30,155	0
Corp Property & Land	14,498	14,276	0
Env Health & Cons Protection	119	119	0
<b>Total</b>	<b>50,661</b>	<b>50,661</b>	<b>0</b>

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ANY QUESTIONS?

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**Corporate Overview and Scrutiny  
Management Board**

**4 October 2019**

**Quarter One 2019/20  
Performance Management Report**



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**Report of Lorraine O'Donnell, Director of Transformation and Partnerships**

**Electoral division(s) affected:**

Countywide.

**Purpose of the Report**

- 1 To present progress towards achieving the key outcomes of the council's corporate performance framework.

**Performance Report for quarter one, 2019/20**

- 2 The performance report for quarter one, 2019/20 is attached at Appendix 2. It is structured around a set of key questions aligned to the Altogether Greener priority theme and includes the key performance messages from data available this quarter along with visual summaries and data tables for each key question.

**Future Performance Reporting**

- 3 As our current vision, which forms the basis of this performance report, is over nine years old and many of the original aims have been achieved, we are developing a new set of proposed ambitions that better reflect the needs and opportunities of County Durham. This new vision will be launched in the autumn and the format and content of this performance report will be modified to align to the new ambitions.

**Executive summary**

- 4 Although overall environmental cleanliness levels remain good, there has been some deterioration, especially relating to detritus, and we have noted increases in some enviro-crime categories (graffiti, bonfires, drug paraphernalia (incl. needles). Across the county, carbon emissions are reducing significantly as we generate more energy from renewable sources. Having declared a climate emergency and set a target to

become carbon neutral by 2050, we have developed a new action plan, building on current activity, that sets out how we will address the issues. However, almost one fifth of kerbside recyclate is contaminated and cannot be reprocessed. A range of campaigns is underway to improve both the level and the quality of recycling.

### **Risk Management**

- 5 Effective risk management is a vital component of the council's agenda. The council's risk management process sits alongside our change programme and is incorporated into all significant change and improvement projects.
- 6 There are no key risks in delivering the objectives of this theme.

### **Recommendation**

- 7 That Environment and Sustainable Communities Overview and Scrutiny Committee considers the overall position and direction of travel in relation to quarter one performance, and the actions being taken to address areas of underperformance.

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**Contact:** Jenny Haworth

Tel: 03000 268 071

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## **Appendix 1: Implications**

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### **Legal Implications**

Not applicable.

### **Finance**

Latest performance information is being used to inform corporate, service and financial planning.

### **Consultation**

Not applicable.

### **Equality and Diversity / Public Sector Equality Duty**

Equality measures are monitored as part of the performance monitoring process.

### **Human Rights**

Not applicable.

### **Crime and Disorder**

A number of performance indicators and key actions relating to crime and disorder are continually monitored in partnership with Durham Constabulary.

### **Staffing**

Performance against a number of relevant corporate health indicators has been included to monitor staffing issues.

### **Accommodation**

Not applicable.

### **Risk**

Reporting of significant risks and their interaction with performance is integrated into the quarterly performance management report.

### **Procurement**

Not applicable.

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# Durham County Council Performance Management Report

## Quarter One, 2019/20



1. How clean and tidy is my local environment?

**Reported and responded to fly-tipping incidents** ↓ 889 (-11%)



**Top 3 fly-tip categories**

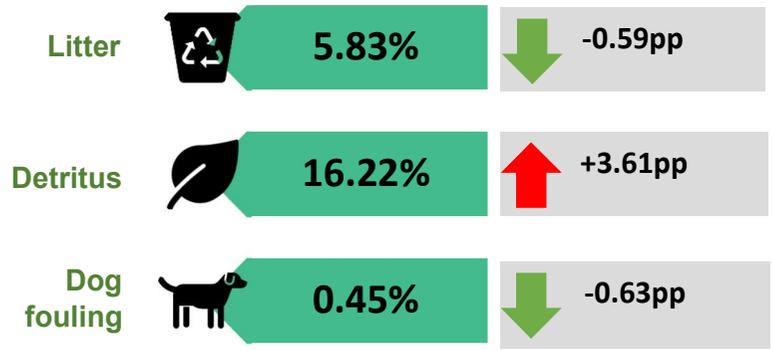
During quarter one;

- 451 household black bags
- 271 old furniture
- 231 mattresses and carpets

<p><b>24</b> cameras deployed</p> <div style="border: 1px solid #ccc; padding: 10px; margin: 5px;"> <p style="text-align: center;"><b>4</b> incidents caught on CCTV</p> </div>	<p><b>12</b> stop and search operations</p> <div style="border: 1px solid #ccc; padding: 10px; margin: 5px;"> <p style="text-align: center;"><b>6</b> duty of care warning letters</p> </div> <div style="border: 1px solid #ccc; padding: 10px; margin: 5px;"> <p style="text-align: center;"><b>5</b> producers issued*</p> </div>	<p><b>369</b> further investigations</p> <div style="border: 1px solid #ccc; padding: 10px; margin: 5px;"> <p style="text-align: center;"><b>1</b> prosecution</p> </div> <div style="border: 1px solid #ccc; padding: 10px; margin: 5px;"> <p style="text-align: center;"><b>6</b> FPNs</p> </div>
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\* producers are issued to scrap and waste businesses to produce their documents to show they are licensed to collect and dispose of scrap and waste materials.

**Environmental Cleanliness: % of relevant land and highways assessed as falling below an acceptable standard**



(18/19 compared to 17/18)

**Graffiti Incidents**

**451**  
 ↑ 2.6% compared to same period last year

**Bonfire Incidents**

**390**  
 ↑ 78.1% compared to same period last year

**Reports of needles and drug paraphernalia**

**181**  
 ↓ 2.7% compared to same period last year  
**66** quarter one  
 ↑ 24.5% compared to previous quarter

## **Altogether Greener**

- 1 The priority theme of Altogether Greener is structured around the following three key questions:
  - (a) How clean and tidy is my local environment?
  - (b) Are we reducing carbon emissions and adapting to climate change?
  - (c) How effective and sustainable is our collection and disposal of waste?

### **How clean and tidy is my local environment?**

- 2 Although, litter and dog fouling continue to make up the majority of enviro-crime, fewer incidents are being reported. However, we have noted increases in bonfires, graffiti and drug paraphernalia (including needles). Reports of bonfires were predominantly seen within Crook, Seaham, Stanley and Newton Aycliffe, while graffiti concerns were mainly within Horden, Peterlee, Bishop Auckland Spennymoor and Durham. Almost two thirds of graffiti was offensive or racist. Drug paraphernalia was mainly concentrated within Durham City Centre. We will provide an update regarding actions taken to address this during quarter two, 2019/20.
- 3 Most fly-tipping incidents responded to this quarter were household black bags within the Easington and Durham City areas. Old furniture, mattresses and carpets were also prominent.
- 4 During quarter one, our Community Action Team (CAT) tackled a range of housing and environmental issues at Grange Villa, issuing 81 referrals and 14 legal notices. Additional patrols were carried out by neighbourhood wardens and the police, the fire service completed 11 Safe and Wellbeing visits and there were three housing inspections. Three properties were brought back into use, gates were reinstated to prevent fly-tipping, gas box covers replaced, weeds cleared, shrub beds improved, and new bins installed. The CAT team will move to Crook over the summer.
- 5 In addition, Spruce Up campaigns were carried out in Wolsingham, Grange Villa and Shotton Colliery. 88% of residents surveyed felt the work was a positive improvement.

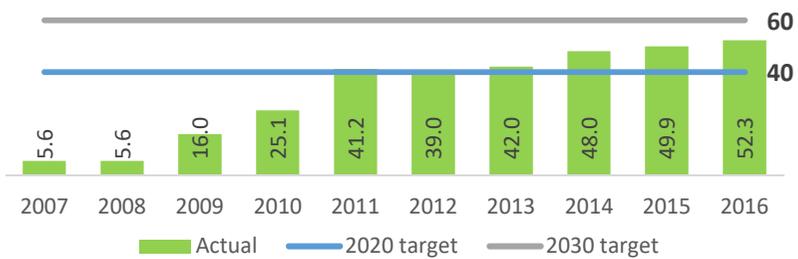
# ALTOGETHER GREENER

## 2. Are we reducing carbon emissions and adapting to climate change?

% reduction CO<sub>2</sub> emissions in County Durham

**-52%\***  
(2016)  
from the  
1990  
baseline

**↑ 4.7%**  
from  
2015



Climate Change Emergency

- Climate Emergency Plan adopted by Council 17 July 2019.
- Public consultation on recommendations will begin in autumn.



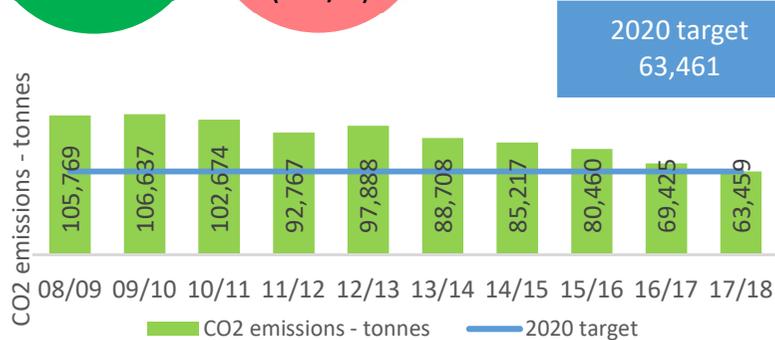
Electric Cleaning Equipment

- Clean and Green Team are using a new electric bin lift and road sweeper.
- Overall carbon footprint for electric sweeper is approx. one third of conventional machines.

**-40%**  
from  
2008/09  
baseline

**-9%\***  
(2017/18)  
compared to  
-14  
(2016/17)

Annual CO<sub>2</sub> emissions from local authority operations



Single Use Plastics (SUP)

- The SUP pledge has now been signed by **73** organisations and residents.
- **11.3 tonnes** of plastic waste (equivalent of **2.8 million** plastic bags) incorporated into **22,477 m<sup>2</sup>** of road surface at;
  - A689 Sedgefield
  - Murton
  - A68 Toft Hill



\*Latest available figures from Department for Environment, Food & Rural Affairs (DEFRA)

## Are we reducing carbon emissions and adapting to climate change?

- 6 Following our declaration of a Climate Emergency on 20 February 2019, we produced a [Climate Emergency Update Report](#) setting out; what we need to do to achieve our targets; what is required from the county as a whole (working in partnership) and measures that may be required on a national level. This report begins a wide consultation process across community, public and business sectors, as well as setting out some specific measures we plan to take.
- 7 One project in progress is the development of a solar farm at Tanfield Lea, expected to be operational from September. We are also seeking funding to develop an innovative project at the Louisa Centre, Stanley, where a mine water heat pump will be installed (alongside other energy efficiency measures) to provide heat for swimming pools and parts of the building.
- 8 We also recently hosted our first [Climate Change Emergency Expo](#), showcasing projects, services and technologies from across the region, and providing information in relation to electric bikes and vehicles, walking and cycling routes, energy efficiency measures, recycling, woodland and peatland restoration projects and how to respond to flooding incidents.
- 9 Our Street Lighting Energy Reduction Project (SLERP), to remove almost 2,000 street lights and retrofit 60,000 more with energy efficient LED lights, has reduced energy consumption by almost 70% and is responsible for 8% of the reduction in our baseline carbon emissions, We are now developing a business case to retrofit an additional 15,000 street lights to further reduce energy consumption and contribute to our ambition to make the county carbon neutral by 2050.
- 10 We now use plastic in most of our resurfacing schemes, almost 100 tonnes to date, which is more than any other authority. This not only provides an outlet for single use plastic, it reduces bitumen required and carbon emissions produced.
- 11 The Durham Woodland Revival project, to conserve and restore the woodland network and improve resilience against disease and the effect of climate change, has received more than £400,000 of Heritage Lottery funding. Once in place, the team will provide help and support to woodland owners, people who would like to help manage their local woods and landowners wishing to plant new woodland.
- 12 Having completed the work to reinvigorate the existing 'red carpet' area of Chester-le-Street Market Place and create a location that could host festivals and events, as well as the existing market, the scheme to open up the Cong Burn, and alleviate flooding, is on target for completion in March 2020.

3. How effective and sustainable is our collection and disposal of waste?

**95.3%** of municipal waste diverted from landfill (Apr 18–Mar 19)

**-1.3pp**  
(same period last year)

**+8pp**  
(National 17/18)

**+2.2pp**  
(same period last year)

**-0.9pp**  
(National 17/18)

**42.3%** of household waste re-used, recycled or composted (Apr 18–Mar 19)

**Recycling Matters Campaign**

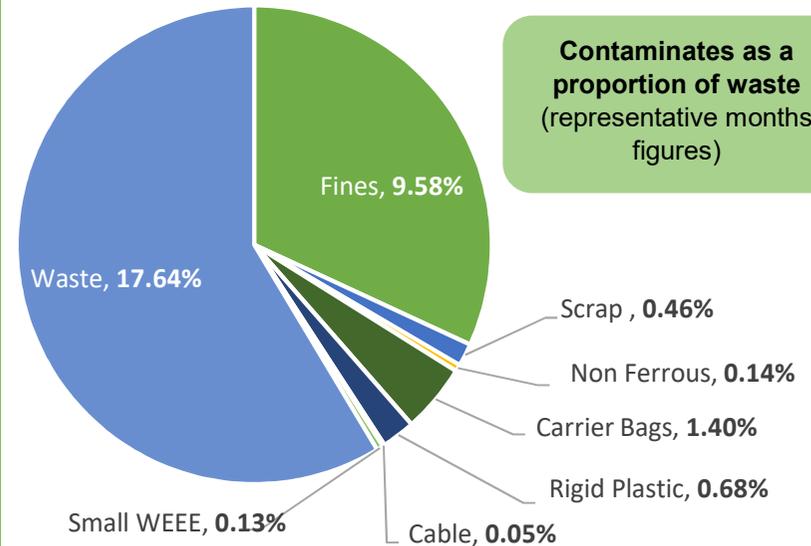
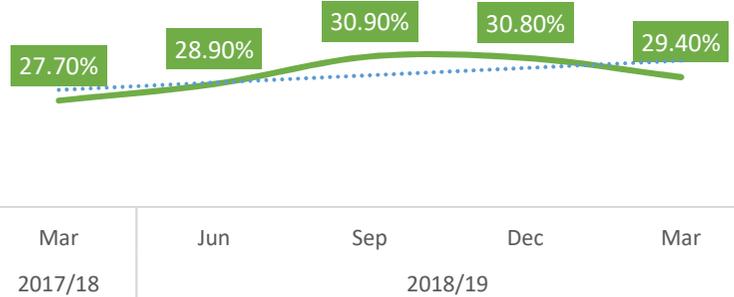
- Campaign aims to re-educate residents about what can/cannot be recycled and reduce contamination.
- From 25 June, stickers are being attached to all recycling bins reminding residents that bags (black bin liners, bags for life etc.) should not be included.



**Stainton Grove Household Waste Recycling Centre (HWRC)**

• **175.17 tonnes** of material recycled at the site during May 2019 (34% of total tonnage received during 2017/18)

**Proportion of waste collected for recycling identified as contaminated (12 months ending)**



**Contaminates as a proportion of waste** (representative months figures)

- 13 The Business Energy Efficiency Project (BEEP) has engaged with 259 small and medium sized enterprises to date. We have submitted a funding application to the European Regional Development Fund (ERDF) which would extend the scheme for a further three years. We expect to hear the outcome in September.

### **How effective and sustainable is our collection and disposal of waste?**

- 14 The government is currently consulting on flagship policies linked to its [Resources and Waste Strategy](#). The strategy, which sets out the ambitions for higher recycling rates, greater resource efficiency and a more circular economy, is intended to lead to changes in how we produce, consume and dispose of products and materials. The policies under consultation relate to reforming the packaging producer responsibility regulations in the UK, introducing a deposit return scheme for drinks containers and ensuring consistency in recycling. Updates, including the impact of these measures on the council, will be provided in future performance reports.
- 15 Latest waste figures show approximately 29% of the recyclate we collect from the kerbside is contaminated – 17% is waste that should have been placed in the general waste bin, and a further 12% is non-target material, e.g. hard plastics. Campaign stickers, urging residents not to put black bags into their recycling, have been placed on every household recycling bin and there are early indications that this is making an impact. During quarter one, waste collection crews received additional training in relation to contaminated bins and this has led to more bins being identified as contaminated.
- 16 Although we request that residents only place pure garden waste (grass cuttings, small branches, leaves, etc.) in their garden waste bins, we are aware that people are adding compostable and biodegradable bags. As these decompose at different rates, they are not suitable for use in the system employed at our current facility.
- 17 Since Stainton Grove Household Waste Recycling Centre (HWRC) reopened in March 2019, following a £3 million refurbishment, there has been a dramatic increase in the amount of material being recycled. The re-use shop is proving popular and approximately two tonnes of items, that would otherwise have been sent for disposal, have been sold.

## Key Performance Indicators – Data Tables

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There are two types of performance indicators throughout this document:

- (a) Key target indicators – targets are set as improvements can be measured regularly and can be actively influenced by the council and its partners; and
- (b) Key tracker indicators – performance is tracked but no targets are set as they are long-term and/or can only be partially influenced by the council and its partners.

A guide is available which provides full details of indicator definitions and data sources for the 2017/18 corporate indicator set. This is available to view either internally from the intranet or can be requested from the Strategy Team at [performance@durham.gov.uk](mailto:performance@durham.gov.uk)

### KEY TO SYMBOLS

	Direction of travel	Benchmarking	Performance against target
<b>GREEN</b>	Same or better than comparable period	Same or better than comparable group	Meeting or exceeding target
<b>AMBER</b>	Worse than comparable period (within 2% tolerance)	Worse than comparable group (within 2% tolerance)	Performance within 2% of target
<b>RED</b>	Worse than comparable period (greater than 2%)	Worse than comparable group (greater than 2%)	Performance >2% behind target

### National Benchmarking

We compare our performance to all English authorities. The number of authorities varies according to the performance indicator and functions of councils, for example educational attainment is compared to county and unitary councils however waste disposal is compared to district and unitary councils.

### North East Benchmarking

The North East figure is the average performance from the authorities within the North East region, i.e. County Durham, Darlington, Gateshead, Hartlepool, Middlesbrough, Newcastle upon Tyne, North Tyneside, Northumberland, Redcar and Cleveland, Stockton-On-Tees, South Tyneside, Sunderland. The number of authorities also varies according to the performance indicator and functions of councils.

More detail is available from the Strategy Team at [performance@durham.gov.uk](mailto:performance@durham.gov.uk)

## ALTOGETHER GREENER

### 1. How clean and tidy is my local environment?

Ref	Description	Latest data	Period covered	Comparison to						Data updated this quarter
				Period target	12 months earlier	National figure	North East figure	Nearest statistical neighbour	Period covered if different	
108	% of relevant land and highways assessed as having deposits of litter that fall below an acceptable level	5.83	2018/19	Tracker	6.24					Yes
				N/a	GREEN					
109	% of relevant land and highways assessed as having deposits of detritus that fall below an acceptable level	16.22	2018/19	Tracker	12.61					Yes
				N/a	RED					
110	% of relevant land and highways assessed as having deposits of dog fouling that fall below an acceptable level	0.45	2018/19	Tracker	1.08					Yes
				N/a	GREEN					
111	Number of fly-tipping incidents	7,052	Jul 18- Jun 19	Tracker	7,941					Yes
				N/a	GREEN					

\*Not directly comparable

## ALTOGETHER GREENER

### 2. Are we reducing carbon emissions and adapting to climate change?

Ref	Description	Latest data	Period covered	Comparison to						Data updated this quarter
				Period target	12 months earlier	National figure	North East figure	Nearest statistical neighbour	Period covered if different	
112	% reduction in CO <sub>2</sub> emissions in County Durham (by 40% by 2020 and 55% by March 2031)	52.3	2016	Tracker	49.9					No
				N/a	GREEN					
113	% change in CO <sub>2</sub> emissions from local authority operations	-9	2017/18	Tracker	-14					No
				N/a	RED					

## ALTOGETHER GREENER

### How effective and sustainable is our collection and disposal of waste?

Ref	Description	Latest data	Period covered	Comparison to						Data updated this quarter
				Period target	12 months earlier	National figure	North East figure	Nearest statistical neighbour	Period covered if different	
114	% of municipal waste diverted from landfill	95.3	Apr 18 – Mar 19	95 <b>GREEN</b>	96.6 <b>AMBER</b>	87.3 <b>GREEN</b>	92 <b>GREEN</b>		2017/18	Yes
115	% of household waste that is re-used, recycled or composted	42.3	Apr 18 – Mar 19	Tracker N/a	40.1 <b>GREEN</b>	43.2 <b>AMBER</b>	34.5 <b>GREEN</b>		2017/18	Yes

### Other additional relevant indicators

## ALTOGETHER WEALTHIER

### 4. Is it easy to travel around the county?

Ref	Description	Latest data	Period covered	Comparison to						Data updated this quarter
				Period target	12 months earlier	National figure	North East figure	Nearest statistical neighbour	Period covered if different	
18	% of A roads where maintenance is recommended	2.6	2018	Tracker	2.6	3			2016/17	Yes
				N/a	<b>GREEN</b>	<b>GREEN</b>				
19	% of B and C roads where maintenance is recommended	4.7	2018	Tracker	4.7	6			2016/17	Yes
				N/a	<b>GREEN</b>	<b>GREEN</b>				
20	% of unclassified roads where maintenance is recommended	21	2018	Tracker	20	17			2016/17	Yes
				N/a	<b>AMBER</b>	<b>RED</b>				

## Durham Strategic Flood Prevention Group

**Friday 6 September 2019**

**9.00 a.m. to 10.10 a.m.**

**Conference Room 4C,**

**Durham County Council, County Hall, Durham, DH1 5UQ**

Present:

Claire Barry (CB) [Minutes], PA to Head of Technical Services, Durham County Council  
 Brian Weatherall (BW) [Chair], Acting Drainage & Coastal Protection Manager, Durham County Council  
 Stephen Hudson (SH), Senior Project Officer, Wear Rivers Trust  
 Councillor Bill Kellett (BK), Durham County Council/NRFCC Member  
 Zoe Lewin (ZL), Senior Spatial Policy Officer, Durham County Council  
 Stephen Merrett (SM), FCRM Partnerships and Strategic Overview Team Leader for Durham and Tees Valley, Environment Agency  
 Ray Sillito (RS), Emergency Response and Resilience Planning Manager, County Durham and Darlington Fire and Rescue Service

Apologies:

Brian Buckley (BB), Strategic Highways Manager, Durham County Council  
 Anna Caygill (AC), Community Engagement Officer, Environment Agency  
 Peter Nailon (PN), Director, Wear Rivers Trust  
 Steena Nasapen-Watson (SNW), Sustainable Sewerage Manager, Northumbrian Water  
 John Reed (JR), Head of Technical Services, Durham County Council

	<b>Subject</b>	<b>Assigned Officer</b>	<b>By When</b>
<b>1.</b>	<p><b>Minutes from the Previous Meeting – 4 June 2019</b></p> <p>No issues were raised.</p>	-	-
<b>2.</b>	<p><b>Matters Arising</b></p> <p><b><i>NFM Feasibility Report</i></b>                      SH provided the report to the group on 6 September 2019.</p> <p><b><i>Lanchester</i></b></p> <p>) Press Release: SH provided the press release to the group on 6 September 2019; BW is to liaise with the Communications Department at Durham County Council to determine if this could be publicised as a joint press release.</p> <p>) Proposal: BW is to provide the scheme details and construction drawings to RS.</p> <p><b><i>Property Level Flood Resilience Pathfinder</i></b>                      A proposal was submitted however this was unsuccessful. It was noted that NRFCC are interested in the proposal.</p>	<p>-</p> <p><b>BW</b></p> <p><b>BW</b></p> <p>-</p>	<p>-</p> <p><b>30.09.19</b></p> <p><b>30.09.19</b></p> <p>-</p>

	<p><b>Rainwater Harvesting</b> The presentation was circulated.</p>	-	-
3.	<p><b>Capital Programme – Dashboard Report</b></p> <p><b>DCC Schemes</b></p> <ul style="list-style-type: none"> <li>▪ Bridge End, Barnard Castle: The works have been completed.</li> <li>▪ Allensford Drainage Works: The works have been completed.</li> <li>▪ Ferryhill Leisure Centre: The works have been completed.</li> <li>▪ Chester-le-Street: The completion date has been deferred until April 2020.</li> </ul> <p><b>EA Schemes</b> A re-scoping exercise is being undertaken to determine what is feasible for the demonstration site. SM is to provide the engagement plans to CB for circulation to the group.</p> <p><b>NW Schemes</b> NW have advised that there are no changes.</p> <p><b>Surface Water Risk Maps</b> EA have received an enquiry querying the accuracy of these maps; SM is to provide the information to BW for a progress meeting that is taking place on 9 September 2019.</p>	- - - -  <b>SM</b>  -  <b>SM</b>	- - - -  <b>30.09.19</b>  -  <b>09.09.19</b>
4.	<p><b>Update on Durham Medium Term Plan (MTP)</b></p> <p>BW provided an update on the Stage 1 and Stage 2 studies under the section entitled “Capital Programme – Dashboard Report”.</p>	-	-
5.	<p><b>Update on Flood Investigations</b></p> <p>DCC have received 52 requests for investigations from 31 May 2019 to 31 August 2019; 13 have been completed. There were 67 requests carried over from the previous period. There are 106 requests that are to be completed.</p> <p>A breakdown of the investigations detailed by the geographical areas is provided below:</p> <ul style="list-style-type: none"> <li>▪ Chester le Street: 3</li> <li>▪ Derwentside: 20</li> <li>▪ Durham: 4</li> <li>▪ Easington: 9</li> <li>▪ Sedgefield: 6</li> <li>▪ Teesdale: 2</li> <li>▪ Wear Valley: 8</li> </ul> <p>A breakdown of the investigations detailed by the source of the flooding is provided below:</p>	-  -  -	-  -  -

	<ul style="list-style-type: none"> <li>▪ Sewer: 0</li> <li>▪ Highway: 1</li> <li>▪ Overland: 2</li> <li>▪ River/water: 2</li> <li>▪ Other/uncategorised: 47</li> </ul>		
6.	<p><b>Update from the Northern Regional Flood and Coastal Committee (NRFCC)</b></p> <p><b><i>Programme Performance Update</i></b> BW provided a verbal update; no issues were raised.</p> <p><b><i>Programme for 2019/2020</i></b> BW provided a verbal update; no issues were raised.</p> <p><b><i>Local Levy Requests and Changes</i></b> BW provided a verbal update; no issues were raised.</p> <p><b><i>Committee Overview - Aspects of Flood &amp; Coastal Risk Management</i></b> BW provided a verbal update; no issues were raised.</p> <p><b><i>FCRM Programme Refresh 2020/2021</i></b> BW provided a verbal update; no issues were raised.</p> <p><b><i>EA Drone Operations</i></b> BW provided a verbal update; no issues were raised.</p> <p><b><i>EA Decommissioning - Permanent Withdrawal of Assets Maintenance</i></b> BW provided a verbal update; no issues were raised.</p> <p><b><i>Report of Chair, Phil Rothwell</i></b> BW provided a verbal update; no issues were raised.</p> <p><b><i>Group Membership</i></b> New Independent Members have been recruited whereby the Chair is keen for these to be involved in partnership meetings. The group confirmed their agreement that Jim Cokhill should be invited to future meetings; SM is to email Jim Cokhill and is to copy CB into this email.</p> <p><b><i>Environment Subgroup</i></b> It was noted that all Authorities are supportive of the formulation of a subgroup with the exception of Tees Valley; SM is to provide an update to the next meeting of NRFCC.</p>	- - - - - - - - - -	- - - - - - - - - - SM SM 30.09.19 11.10.19
7.	<p><b>Northumbrian Integrated Drainage Partnership (NIDP)</b></p> <p>A grant is available from the Government regarding improving</p>	SM	05.12.19

	surface water flood risk; SM is investigating whether a bid could be submitted as part of the NIDP partnership and is to provide an update at the next meeting.		
<b>8.</b>	<b>FCRM Resilience</b>  AC circulated the FCRM Resilience Durham & Darlington Highlight Report for August on 30 August 2019; no issues were raised.	-	-
<b>9.</b>	<b>Plans</b>  <b><i>Flood Risk Management Plan</i></b> No issues were raised.  <b><i>Infrastructure Delivery Plan</i></b> An independent inspector has been appointed in relation to taking the County Durham Plan through the examination stage.  <b><i>Local Flood Risk Management Strategy</i></b> This was presented to NRFCC as it is a requirement under EU legislation. The renewal of the second cycle of flood risk plans is to be undertaken. The Flood Risk Management Plan is to be produced by June 2020 with a view to publicising the final version by December 2020. A letter was sent to Chief Executives requesting assistance from Local Authorities; SM is to provide a copy of the letter to ZL and BW.  <b><i>Surface Water Management Plan</i></b> No issues were raised.  <b><i>Strategic Flood Risk Assessment</i></b> No issues were raised.  <b><i>Sustainable Drainage Systems (SuDS)</i></b> It was noted that NW may adopt sewers; a further update is to be provided in due course.  <b><i>Catchment Partnership Business Plan</i></b> No issues were raised.	-  -  <b>SM</b>  -  -  -  -	-  -  <b>30.09.19</b>  -  -  -
<b>10.</b>	<b>Any Other Business</b>  <b><i>FCRM Strategy</i></b> Consultation took place over the summer period on the draft strategy where strong support was received. EA are producing an implementation plan and are updating the strategy to include the priority recommendations. This is to be submitted to Parliament during the latter part of 2019 and is to be publicised in Spring 2020.	-	-

	<p><b>NRFCC</b> Councillor Bill Kellett was introduced and welcomed to the group as the newly appointed NRFCC Member.</p> <p><b>Cold Sewage System - 23 Hillside View, Sherburn Village</b> BK advised that there is an issue with the cold sewage system at this location; BW is to investigate and provide an update to BK.</p>	-	-
		<b>BW</b>	<b>30.09.19</b>
<b>11.</b>	<p><b>Date, Time and Venue of Next Meeting</b></p> <p><b>9.00 a.m. Thursday 5 December 2019</b> <b>Executive Meeting Room (5-2),</b> <b>Durham County Council, County Hall, Durham, DH1 5UQ</b></p>	-	-

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